Kentucky.gov

Enterprise Calendar of Events User's Guide

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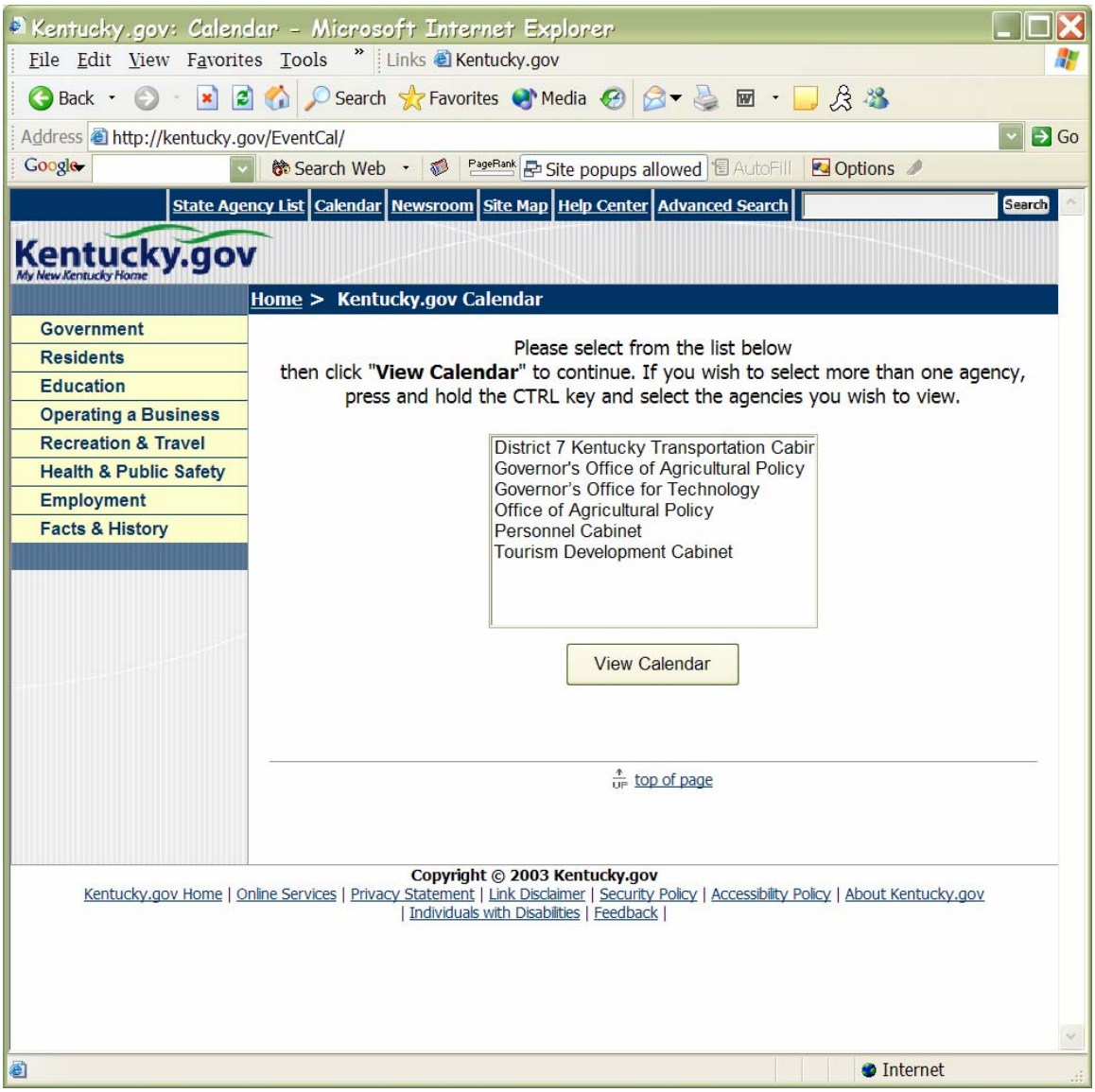
1.0 What is the Kentucky.gov Calendar of Events?

The Kentucky.gov Calendar of Events (Calendar) is a new high-profile component of the redesigned Kentucky.gov web portal. The Calendar allows all cabinets, agencies, departments, and other governmental organizations to post events to the Kentucky.gov website. Participation in the Calendar is a free service.

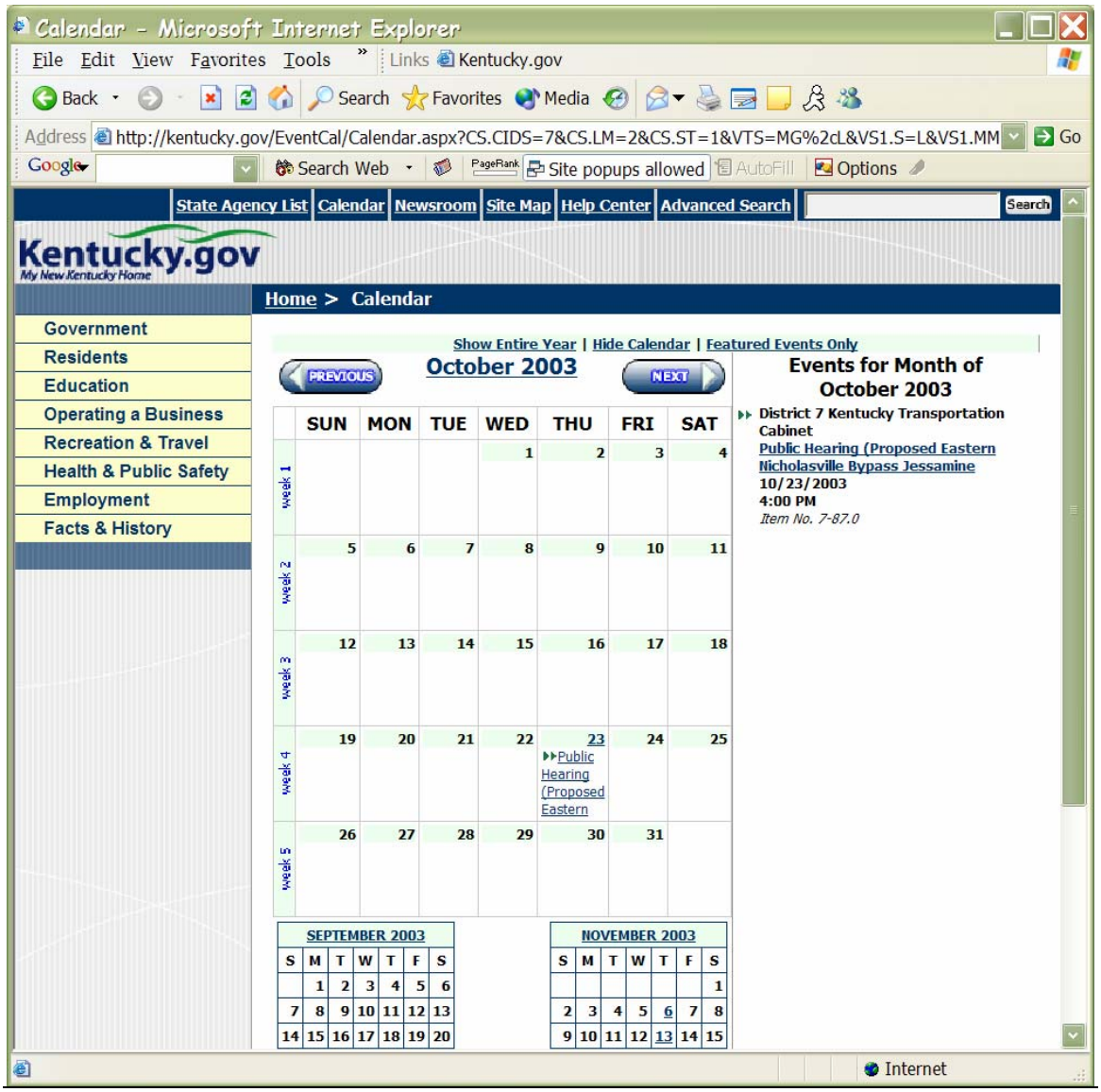
The Calendar can be viewed by going to Kentucky.gov and clicking on "Calendar" on the top navigation bar.

The Calendar Link on the Home Page

The First Calendar Page



The View of the Calendar Once an Agency is Selected



Note: For additional calendar views please see "12.0 Calendar Screen Views"

2.0 How Do I Sign Up?

The Calendar is a custom application developed specifically for the Kentucky.gov web site. To be able to create events for the calendar, you will need an account. Each author or manager will need an individual account. To obtain a user account, please complete the attached Kentucky.gov Calendar of Events Authorization Form and fax or mail it back to Kentucky.gov. User accounts will be created and login information will be emailed to you within a few days. You will then be able to log into the calendar administrative tool.

3.0 What is the Workflow Feature?

The calendar has a feature called workflow that can be enabled. This feature allows your agency to have authors create, edit, and submit events but these events must have manager approval prior to being posted to the calendar.

If it is enabled, an author can create an event for your agency calendar, however, he/she cannot post it to the website. Instead, when the author saves the event, it is placed in a "Pending" status and an email is generated to the manager telling he/she that there is an event waiting for review. This email provides a link to the login page of the administrative tool. The manager then logs in and can review and approve or reject the pending event. If your agency is not going to have authors and managers it is not necessary to have the workflow feature enabled.

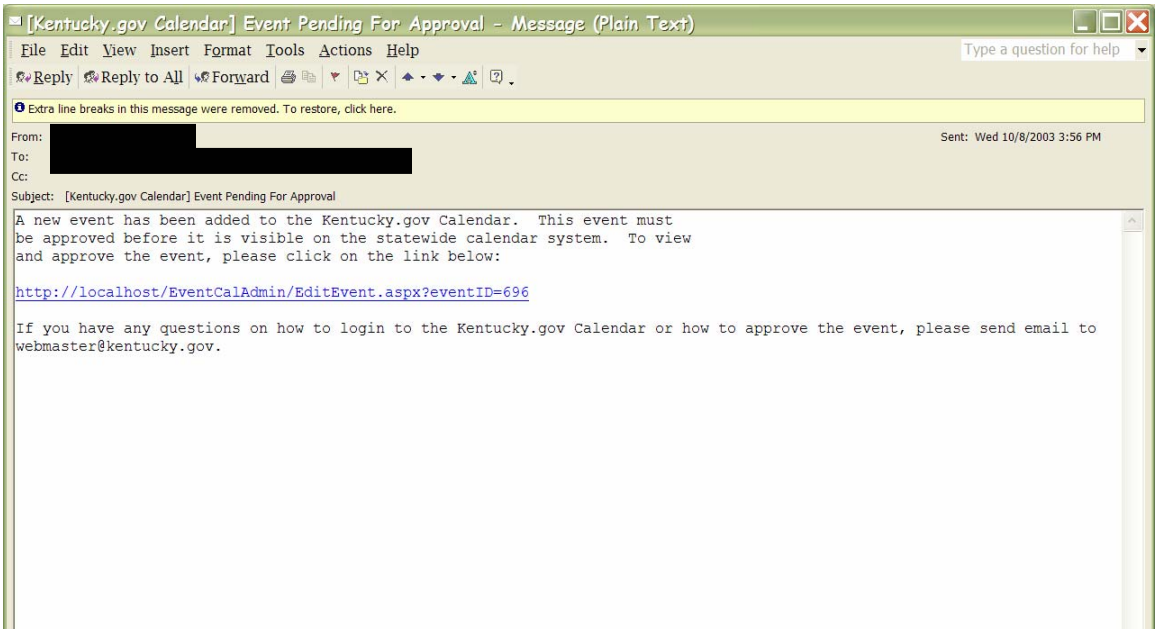
If the workflow feature is not enabled, when a user clicks "Save" or "Save and Add Another Event" after entering event information, that event is automatically posted to the calendar.

4.0 What is the Difference between an Author and a Manager?

All users of the Calendar are classified as either an author or a manager.

An author has the ability to create, edit and submit new events for the calendar. They do not have the ability to approve these events. The events created by an author will not actually be visible to users on the Internet until they are approved for posting by a manager. This allows for new events to be reviewed by another person prior to them being posted to the website.

A user that is in the manager role has the same capability as an author. In addition, as a manager you will have the ability to approve or reject new events created by an author in your agency prior to posting. When a new event is submitted by an author, the manager will receive an email notification similar to the one seen below. They will need to log into the administrative tool for the calendar and approve the new events before they will actually be displayed in the calendar.



If workflow is not enabled (Please see "3.0 What is the Workflow Feature?") for your agency, when you, as a manager, click "Save" or "Save and Add Another Event" after entering your event information, that event will automatically post to the calendar and no approval process will be required.

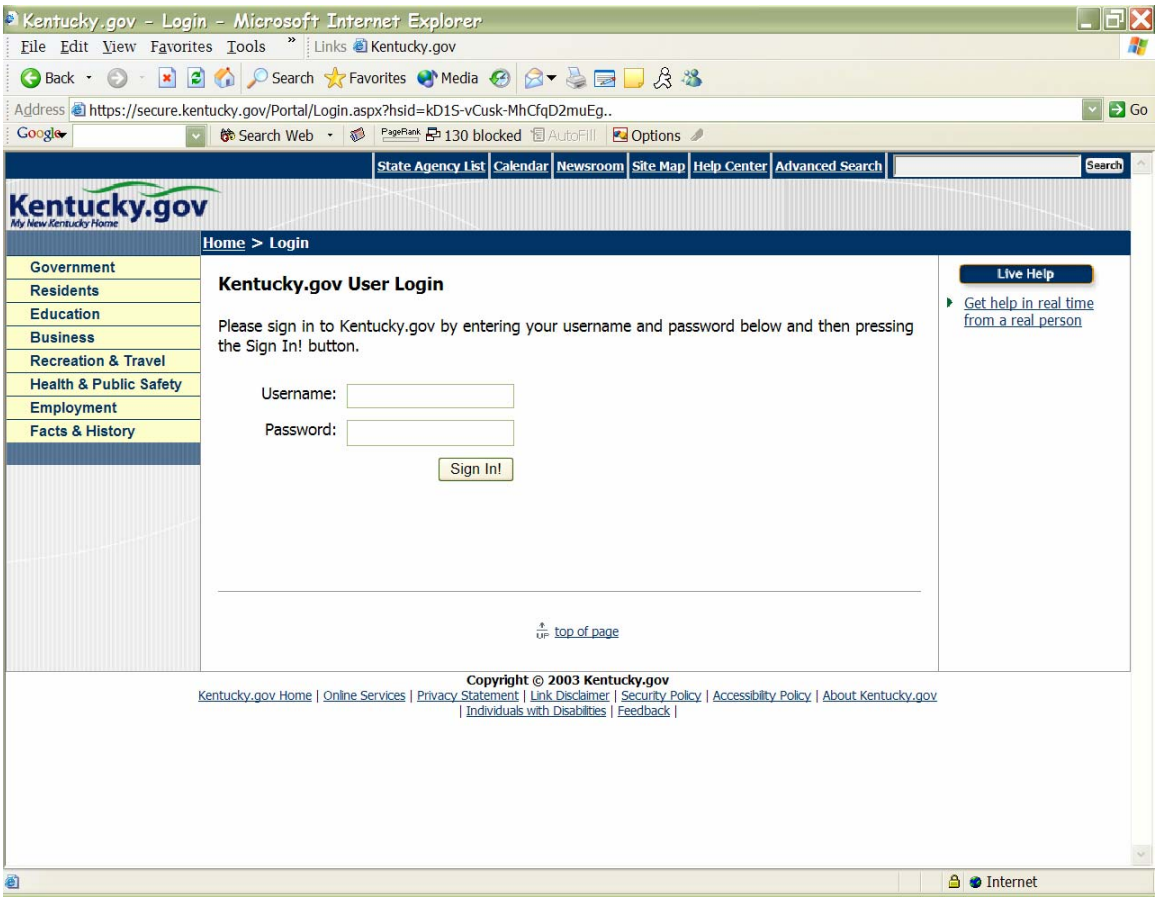
5.0 How Do I Add an Event?

Please follow the steps below to add a new event.

Step # 1: Login to the calendar administrative tool.

To add a new event, the first thing you need to do is sign in to the administrative tool with the username and password that was emailed to you. The login web address is:

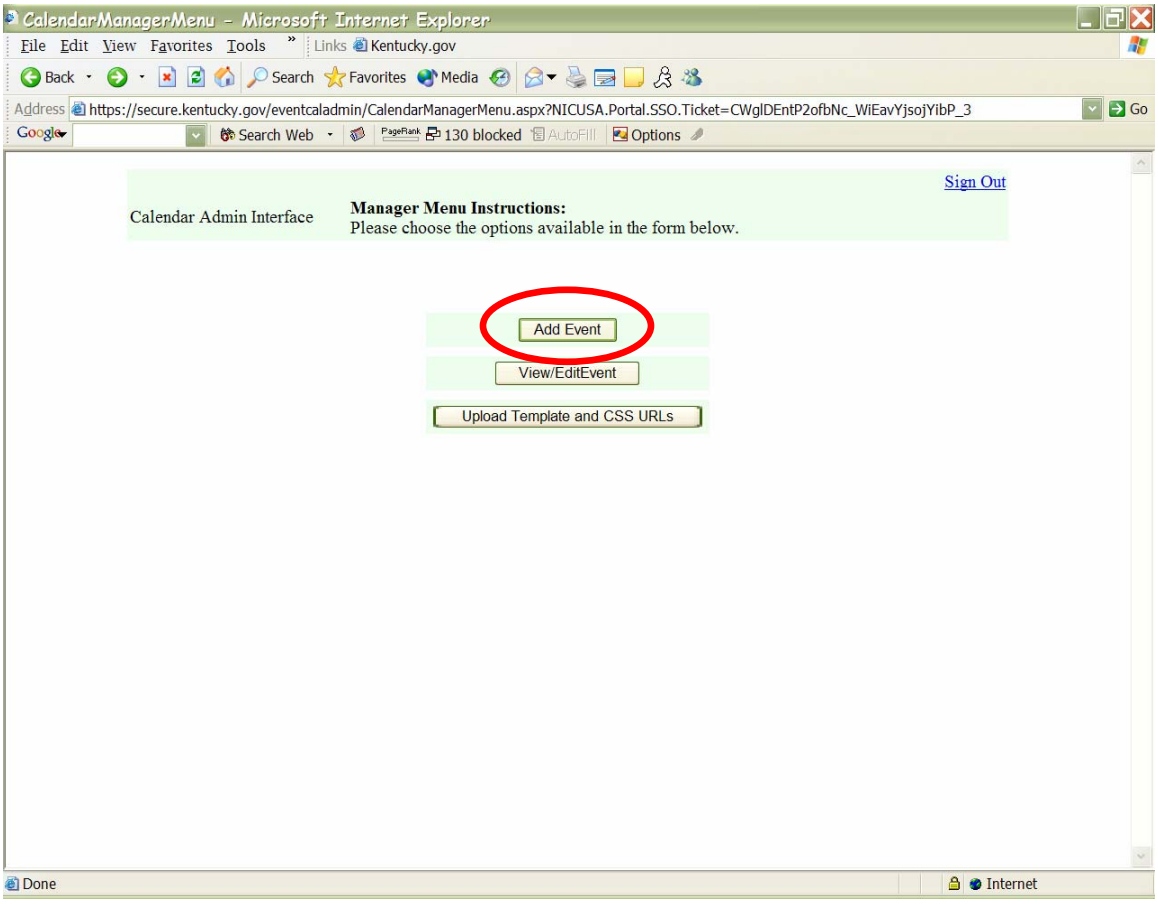
https://secure.kentucky.gov/EventCalAdmin



Step # 2: Add an Event

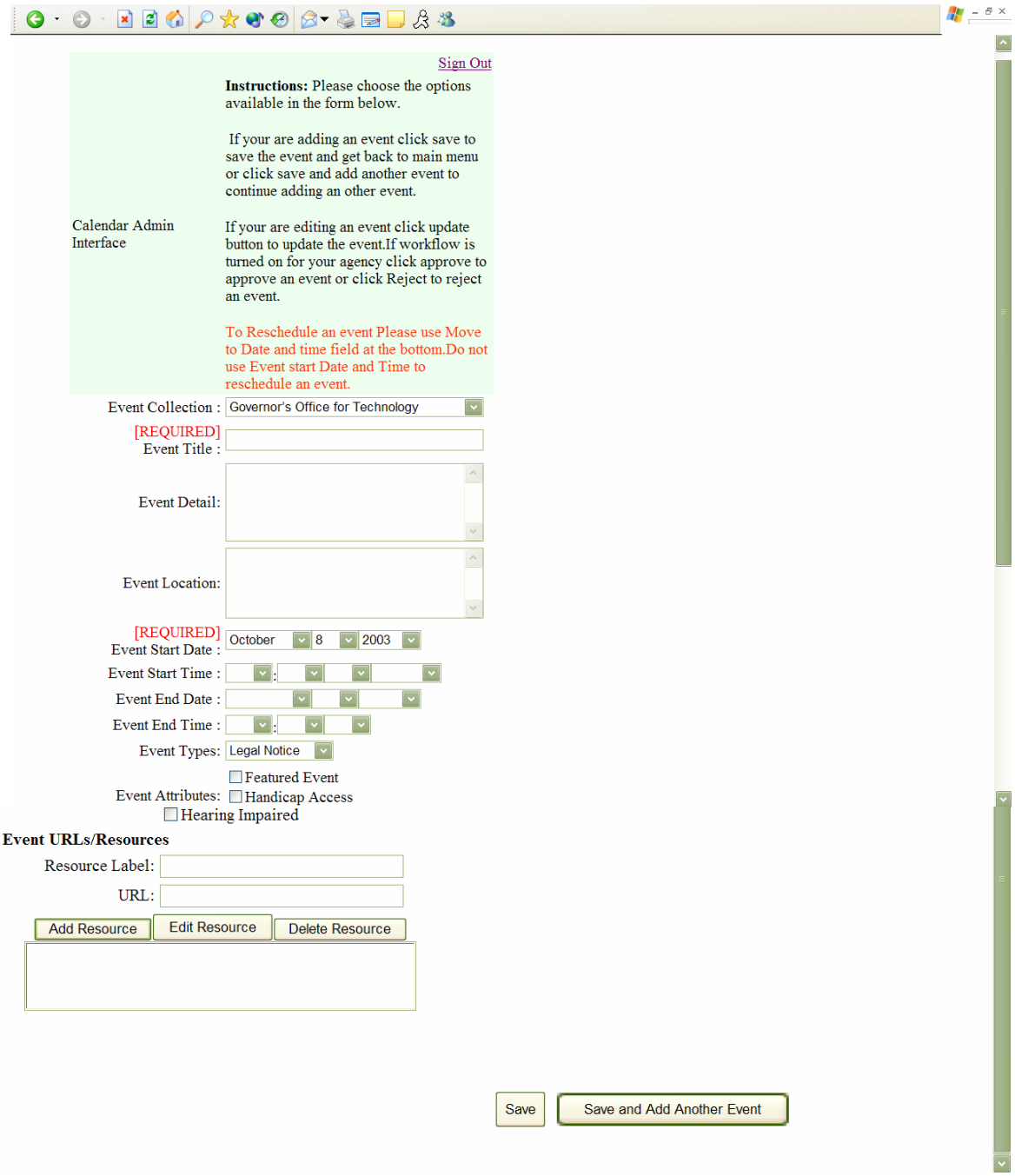
Once you have successfully completed the login process, you will automatically be redirected to the calendar administrative tool site.

Now you will click on "Add Event"



Step # 3: Enter and Save Event Information

You will now see a form displayed that allows you to input all aspects of the event you wish to schedule. Enter the event information into the editable fields on this form.



- **Event Collection.** This is where you should find the name of your organization. This is the organization to which the event will be associated with.

- **Event Title.** Enter the title of the event in this area. **This is a Required Field.**

- **Event Detail.** If you have details about the event you are posting, you can enter them here.

- **Event Location.** This is where you indicate the location of the event.

- **Event Start Date.** Select the date that the event will begin. **This is a Required Field**. You must complete this field in order to add your event. If you are scheduling an all day event, you do not need to complete the "Event Start Time", "Event End Date", and "Event End Time" fields.

- **Event Start Time.** Select the time that the event will begin.

- **Event End Date.** Select the date that the event will end.

- **Event End Time.** Select the time that the event will end. If you complete this field, you must also complete the "Event End Date" field as well.

- **Event Types.** This is where you can select if your event is a regular event or if it is a legal notice.

- **Event Attributes.** This is where you can state if your event is a featured event, such as an event that is pertinent to the time of year (i.e. an income tax clinic one day in April). Here you can also state whether your event has accommodations for the handicapped or the hearing impaired.

- **Event URLs/Resources.** This is where you can add a link to additional information regarding the event, such as an agenda. You would need to give your resource a resource label or title. Then you can type or paste the URL to which your resource label is referring. For Example, to attach an agenda to your event you would type "Agenda" in Resource Label text box and type the URL "http://www.got.Kentucky.gov/Agenda.html" in URL Text Box. Once you have entered this information, click on "Add Resource". If you need to make changes to your resource label and/or URL you can do so by selecting the item you want to edit from the box beneath the "Add Resource" button then click on "Edit Resource". Please do not forget to click the "Update Resource" button after editing a Resource, otherwise your changes to the resource item will not be reflected. You can also delete the event by selecting the item you

want to delete from the box beneath the "Add Resource" button then click on "Delete Resource".

- **Save or Save and Add Another Event.** Once you have completed the event form, you can now save the event and post it to the calendar by clicking on "Save". If you have additional events to add, click on "Save and Add Another Event" and the event you just entered will be posted to the calendar. At this point you will then be given a clean event form to begin entering your next event.

Note: If you are not logged in as a manager, when you click on "Save" or "Save and Add Another Event" your event will not be posted to the calendar. At this time, an email will be generated to the manager and he/she will have to approve the event in order for it to post to the calendar.

6.0 How Do I Approve a New Event as a Manager?

If you are a manager, it is your job to approve events submitted by authors. When a new event is submitted, you will receive an email notifying that you need to review it. To review and approve a new event follow these steps.

Step # 1: Login to the calendar administrative tool

(Please see "5.0 How Do I Add an Event?", Step # 1)

Step # 2: Select pending events

Once you log in, you will have to locate the event(s) that you wish view.

- **Year.** Select the year in which the event is scheduled to take place. This is a required field. You must select at least the year in order to continue the review process. This field will default to current year.

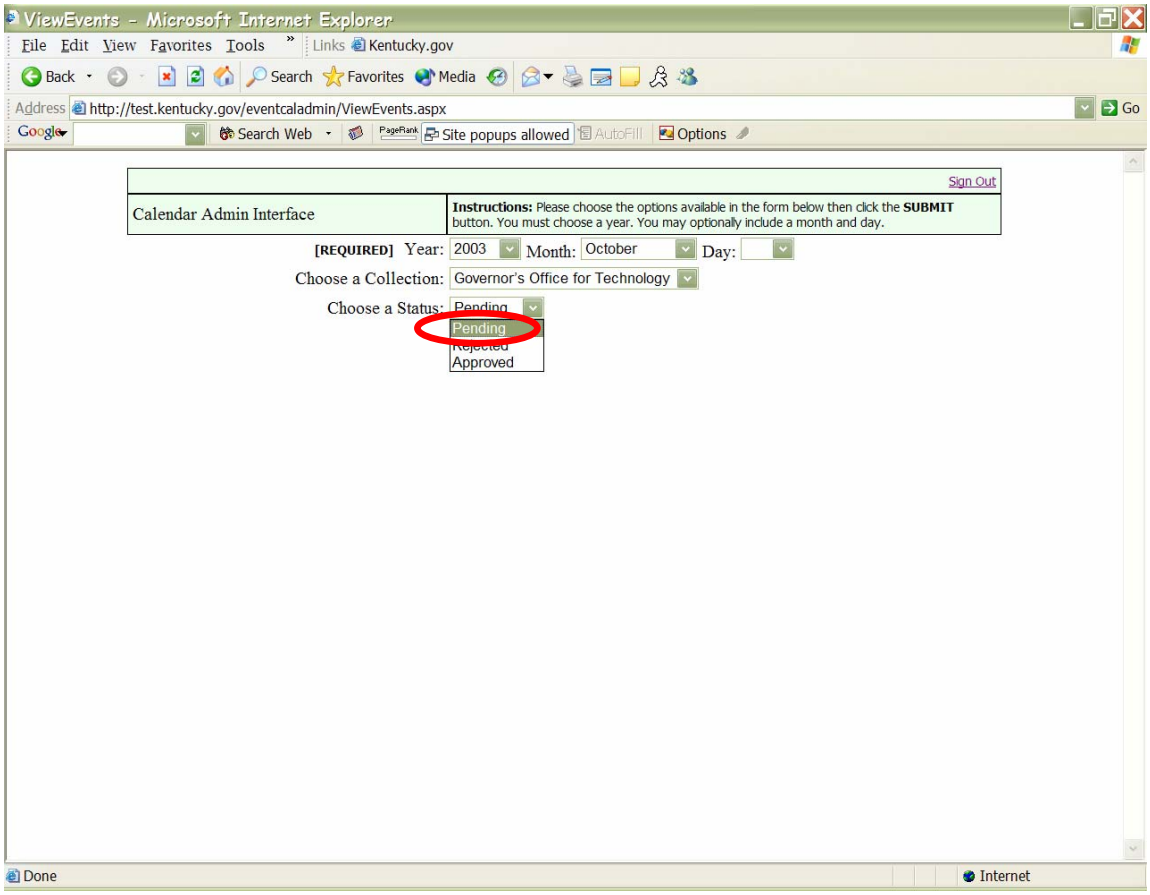
- **Month.** Select the month in which the event is scheduled to take place. This field will default to current month.

- **Date.** Select the date the event is scheduled to take place.

- **Choose a Collection.** Select the collection of events that you wish to view. If you are only the manager for one agency then you will only have one

choice in this field. However, if you are the manager for multiple agencies, you will have to select the agency of the events you wish to view.

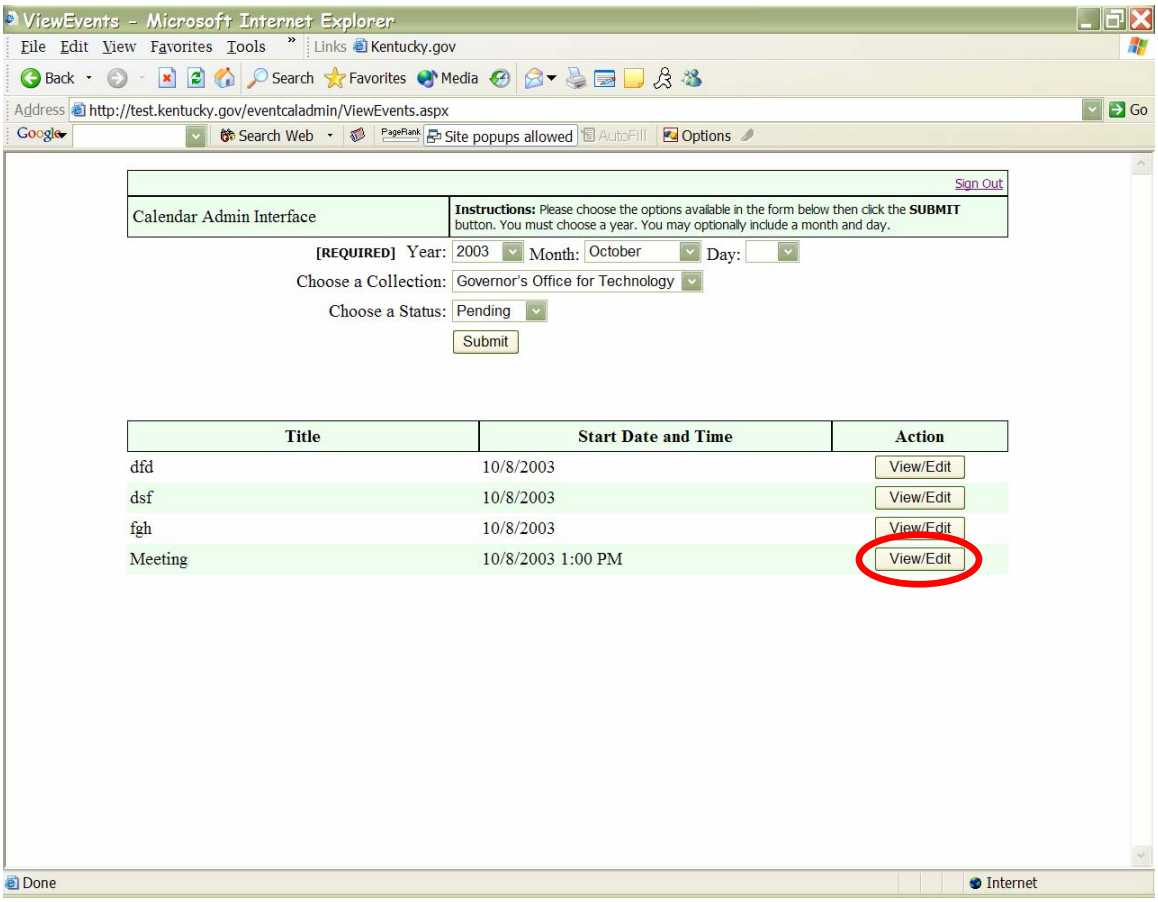
- **Choose a Status.** This field allows you to view events that are pending manager approval, events that have been rejected, and events that have been approved. In order to approve an event you will want to select "Pending" from this menu.



Note: As stated above, the "Year" is a required field and must be complete in order to continue. You do, however, have the option to not select a month or day. This will allow you to view the status of events for the entire year. For example, if you wish to see all rejected events for the year 2003, you would select only the year 2003 (make sure the month and day fields are blank). Then you would choose your collection, and finally you would select "Rejected" from the status menu. Also, you can follow the above steps with the exception of selecting a month as well as the year and this will allow you to view the status of events for the month and year you selected. For example, if you wish to see all approved events for the month of October in the year 2003, you would select the year 2003 and the month of October (make sure the day field is blank). Then you would choose your collection, and finally you would select "Approved" from the status menu.

Step # 3: View a specific pending event

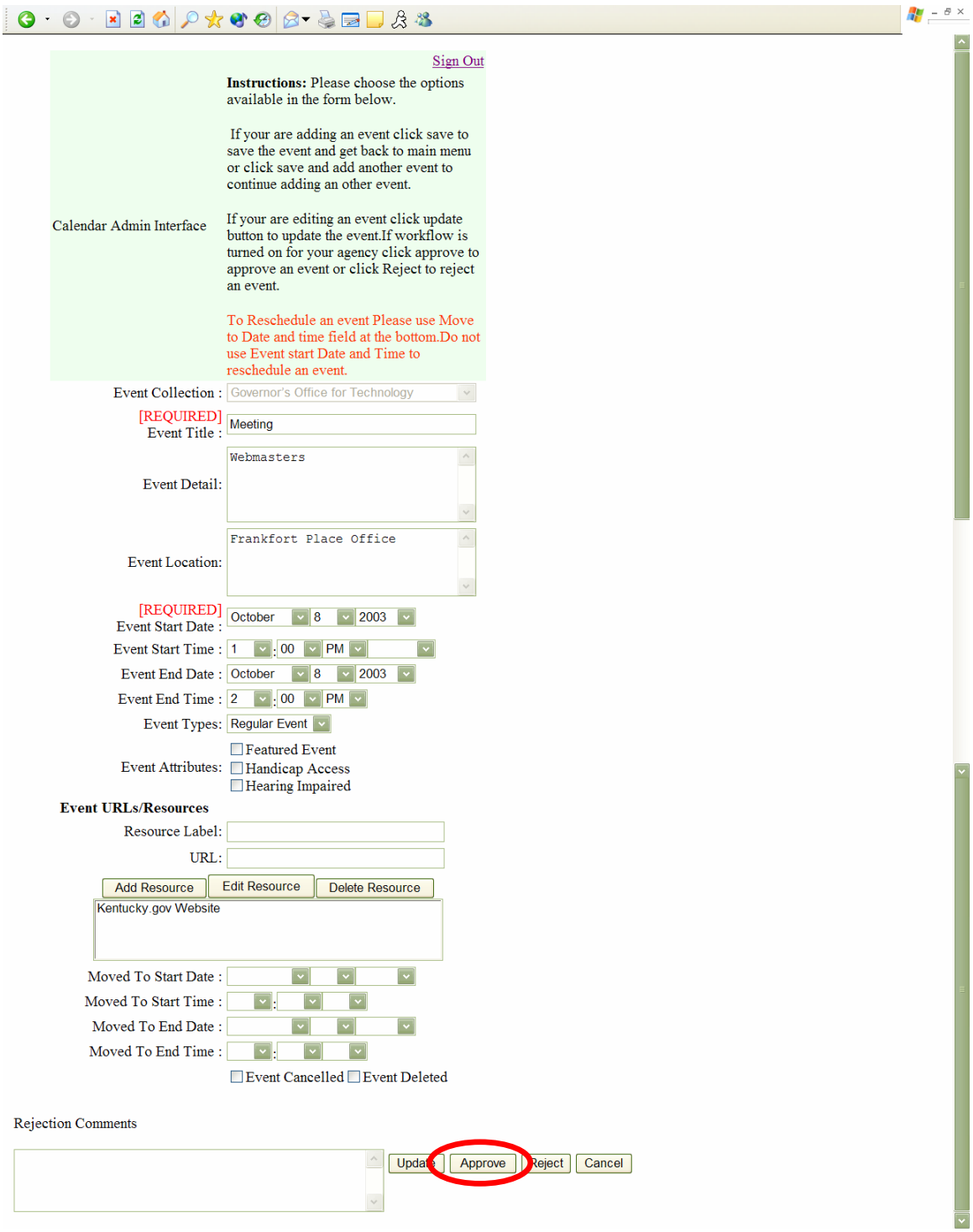
Once you have completed Step #2, a list with all pending events will appear. To view a specific pending event for approval, click on the "View/Edit" button to the right of the event you wish to view.



Step # 4: Approving an Event

Once you have clicked on "View/Edit" you will see the event waiting for review. If the event appears to be in good order, simply click the "Approve" button in the bottom right-hand corner of this page.

Once the "Approve" button is clicked, the event will be posted to the calendar and viewable on the Kentucky.gov website.


Sign Out
Instructions: Please choose the options available in the form below.
If your are adding an event click save to save the event and get back to main menu or click save and add another event to continue adding an other event.
Calendar Admin Interface
If your are editing an event click update button to update the event.If workflow is turned on for your agency click approve to approve an event or click Reject to reject an event.
To Reschedule an event Please use Move to Date and time field at the bottom.Do not use Event start Date and Time to reschedule an event.
Event Collection : Governor's Office for Technology
[REQUIRED] Event Title : Meeting
Event Detail: Webmasters
Event Location: Frankfort Place Office
[REQUIRED] Event Start Date : October 8 2003
Event Start Time : 1 : 00 PM
Event End Date : October 8 2003
Event End Time : 2 : 00 PM
Event Types: Regular Event
Event Attributes: Featured Event
Handicap Access
Hearing Impaired
Event URLs/Resources
Resource Label:
URL:
Add Resource
Edit Resource
Delete Resource
Kentucky.gov Website
Moved To Start Date :
Moved To Start Time :
Moved To End Date :
Moved To End Time :
Event Cancelled
Event Deleted
Rejection Comments
Update
Approve
Reject
Cancel

7.0 How Do I Reject a New Event as a Manager?

Step # 1: Login to the calendar administrative tool

(Please see "5.0 How Do I Add an Event?", Step # 1)

Step # 2: Select pending events

(Please see "6.0 How Do I Approve a New Event as a Manager?", Step # 2)

Step # 3: View a specific pending event

(Please see "6.0 How Do I Approve a New Event as a Manager?", Step # 3)

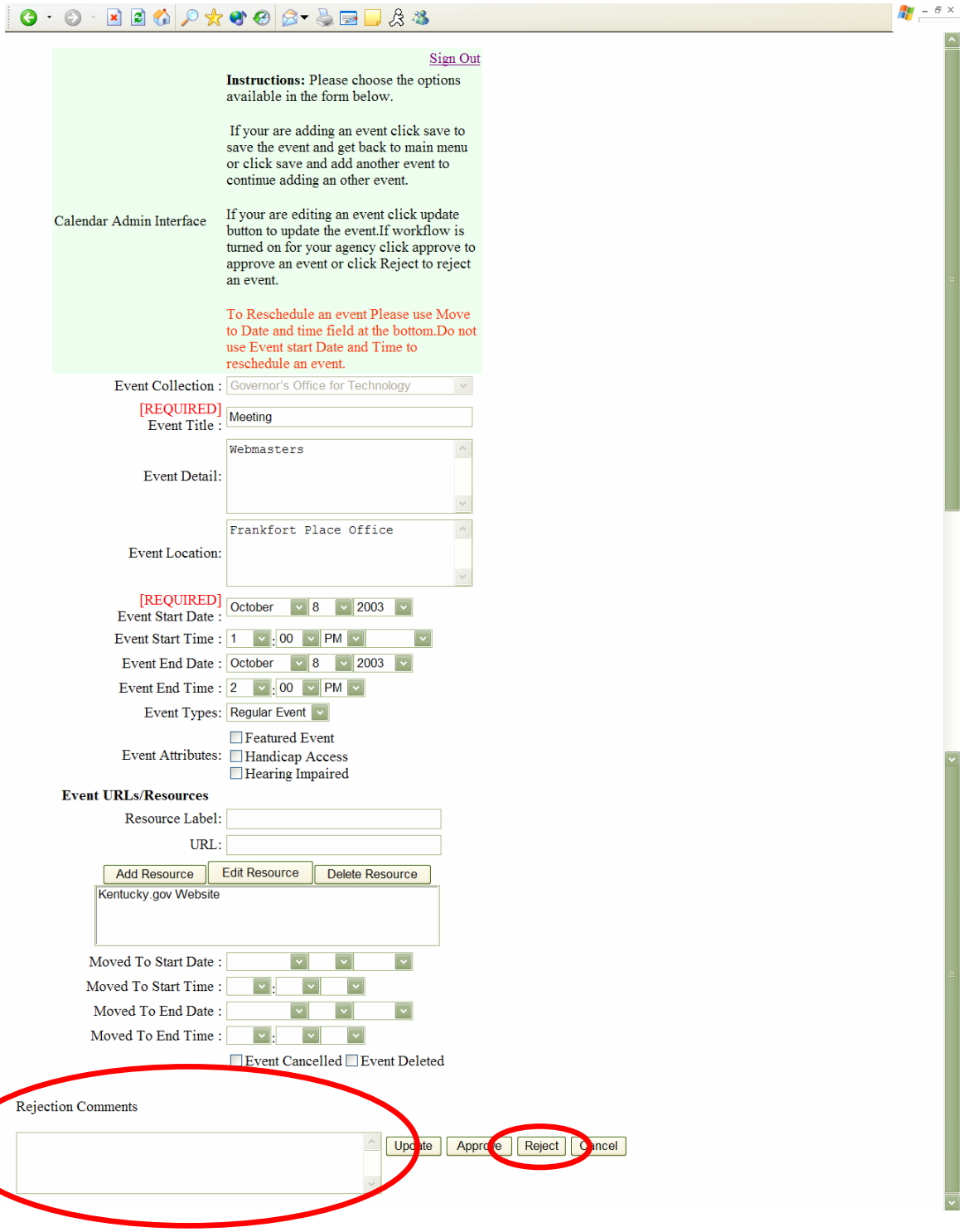
Step # 4: Rejecting an Event

If the event you selected to review appears to need additional information from the author or appears to be incorrect you can reject it.

At the bottom of this screen on the left-hand side, you will see a "Rejection Comments" text box. This is where the manager can input comments as to why he/she rejected this event. These comments will then be viewable by the author.

To reject an event, click the "Reject" button in the bottom right-hand corner of this page.

At this time, an email will be generated to the author stating that an event has been rejected. The author will be able to view the manager's comments and can edit the event as necessary and resave it for manager review once again.


Sign Out
Instructions: Please choose the options available in the form below.
If your are adding an event click save to save the event and get back to main menu or click save and add another event to continue adding an other event.
Calendar Admin Interface
If your are editing an event click update button to update the event.If workflow is turned on for your agency click approve to approve an event or click Reject to reject an event.
To Reschedule an event Please use Move to Date and time field at the bottom.Do not use Event start Date and Time to reschedule an event.
Event Collection :
Governor's Office for Technology
[REQUIRED] Event Title :
Meeting
Event Detail:
Webmasters
Event Location:
Frankfort Place Office
[REQUIRED] Event Start Date :
October 8 2003
Event Start Time :
1 : 00 PM
Event End Date :
October 8 2003
Event End Time :
2 : 00 PM
Event Types:
Regular Event
Event Attributes:
Featured Event
Handicap Access
Hearing Impaired
Event URLs/Resources
Resource Label:
URL:
Add Resource
Edit Resource
Delete Resource
Kentucky.gov Website
Moved To Start Date :
Moved To Start Time :
Moved To End Date :
Moved To End Time :
Event Cancelled
Event Deleted
Rejection Comments
Update
Approve
Reject
Cancel

8.0 How Do I Edit an Existing Event?

Editing can be changing text, adding or deleting resources, rescheduling an event, canceling an event or deleting an event. If you find that you need to edit an event after it has been approved and posted to the calendar, you can do so by following these steps.

Step # 1: Login to the calendar administrative tool

(Please see "5.0 How Do I Add an Event?", Step # 1)

Step # 2: Select approved events

- **Year.** (Please see "6.0 How Do I Approve a New Event as a Manager?", Step #2)
- **Month.** (Please see "6.0 How Do I Approve a New Event as a Manager?", Step #2)
- **Date.** (Please see "6.0 How Do I Approve a New Event as a Manager?", Step #2)
- **Choose a Collection.** (Please see "6.0 How Do I Approve a New Event as a Manager?", Step #2)
- **Choose a Status.** In order to edit an existing event you will want to select "Approved" from this menu.

Step # 3: View the existing event

Once you have completed Step #2, a list with all approved events will appear. To view a specific approved event, click on the "View/Edit" button (located under the "Action" column on the right-hand side of the screen) to the right of the event you wish to edit.

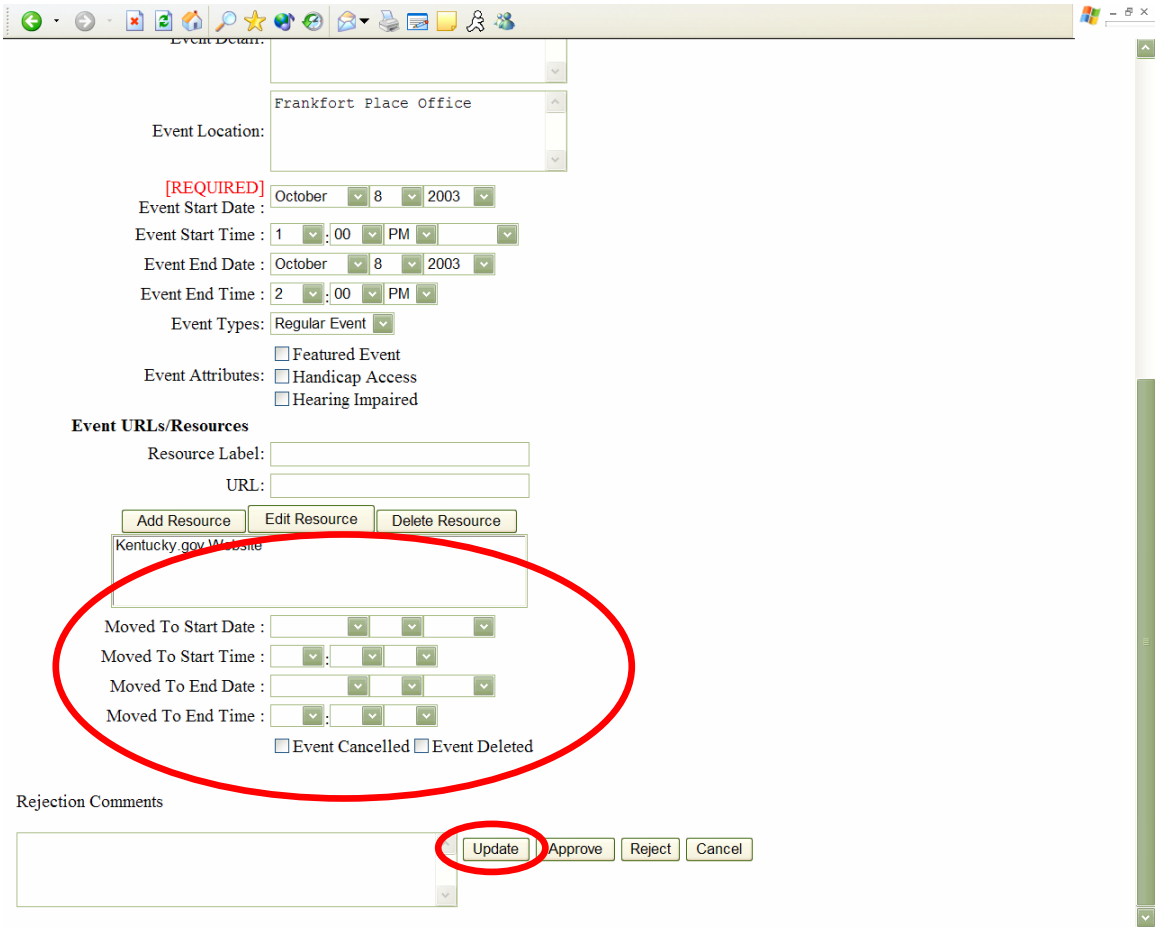
Step # 4: Edit the event

- **Editing an event.** There are no restrictions to making text changes or changes to the "Event URLs/Resources". Simply make the desired changes to this event.

- **Reschedule an event.** To reschedule an event, DO NOT change the Event Start Date, Event Start Time, Event End Date, or Event End Time. You must reschedule the event by utilizing the "Move To Start Date", "Move To Start Time", "Move To End Date" and "Move To End Time" located beneath the "Event URLs/Resources" Box at the bottom of the page. (See the illustration below)

- **Cancel an event.** To cancel an event, click in the box next to "Event Cancelled" located beneath the "Event URLs/Resources" Box at the bottom of the page. (See the illustration below)

- **Delete an event.** To delete an event, click in the box next to "Event Deleted" located beneath the "Event URLs/Resources" Box at the bottom of the page. (See the illustration below)



Once you have finished editing this event, click on "Update" at the bottom of this page. If workflow is NOT enabled for your agency these changes will be

immediately reflected on the Kentucky.gov Calendar of Events. If workflow IS enabled, an email will be generated to the manager and the changes will not be reflected on the Kentucky.gov Calendar of Events until an agency manager approves the changes.

Note: If you are an author, you will only see the buttons "Update" and "Cancel" at the bottom of this page. You will not see "Approve" or "Reject", these are for managers only.

9.0 How Do I Logout of the Calendar Administrative Tool?

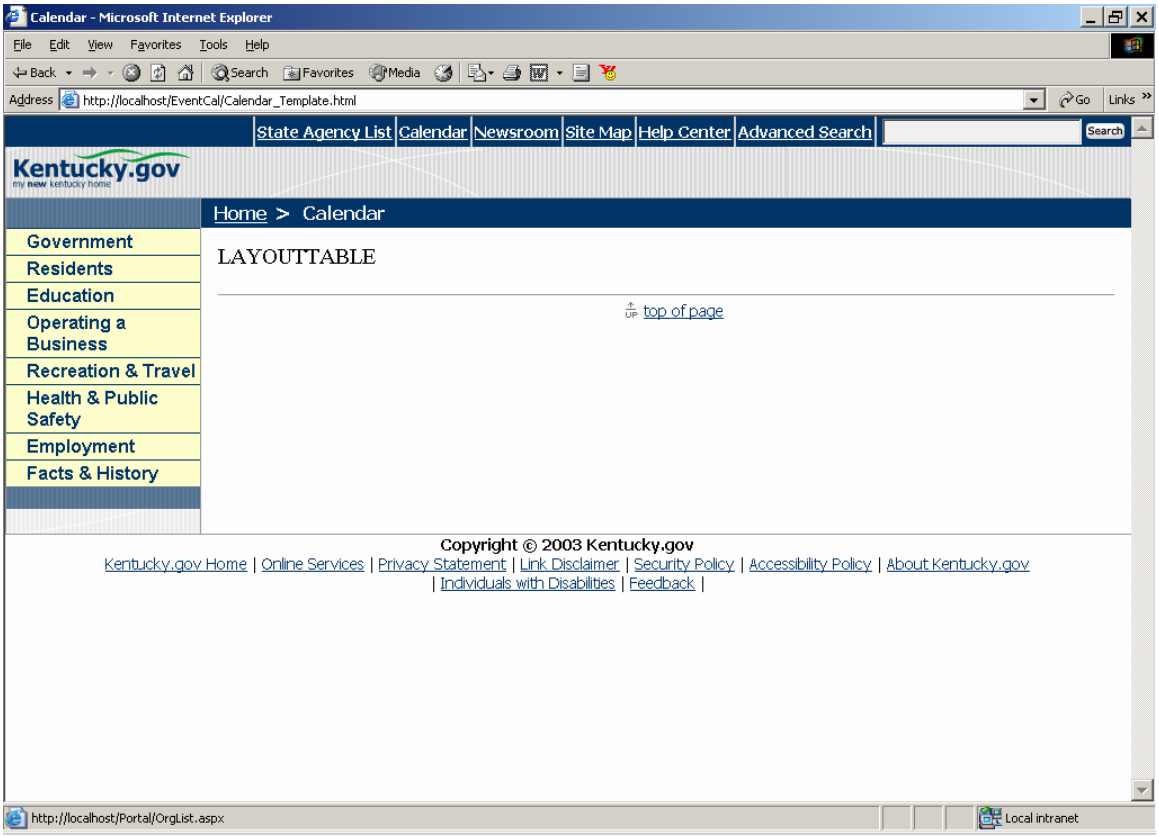
Once you have completed your authoring/approving session, please remember to logout of the administrative tool. To do so, click on the "Sign Out" link in the upper right-hand corner of the page.

10.0 How Do I Upload Templates

This Functionality allows each agency to display a calendar on their own web site using the same look and feel as their current site. Before you upload the template file, the following steps have to be performed

Step # 1: Preparing the Template

The template needs to have the word LAYOUTTABLE in the place where the Calendar system should display its dynamically generated content. An example of this is shown below, using the Kentucky.gov site for the template.



Step # 2: Specifying the Style-Sheet

To use the Kentucky.gov standard calendar cascading-style-sheet (CSS), in the "head" section of the template place a reference to the Kentucky.gov calendar CSS as shown below.

<link href="http://Kentucky.gov/applications/calendar.css" rel="stylesheet" type="text/css">

If instead you would like to specify your own CSS for the calendar system to use, please place the following html into the "head" section of your template.

<link href="CALENDARCSSPLACEHOLDER" rel="stylesheet" type="text/css">

The absolute URL will be specified while uploading the template as explained in Step#4. For more details on how to customize calendar styles, please see the "11.0 Calendar Style Guide".

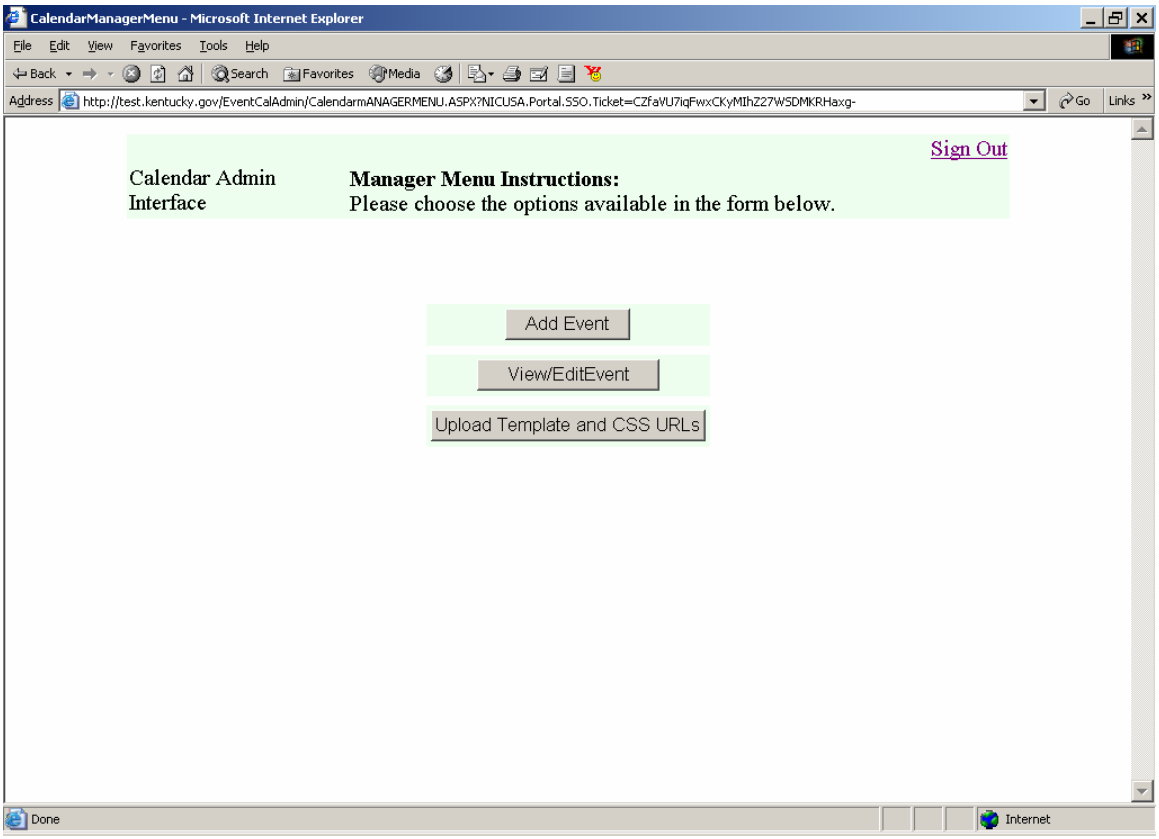
Step # 3: Verify that All Links on Template are Absolute

Since the actual calendar application runs on the Kentucky.gov servers, all the

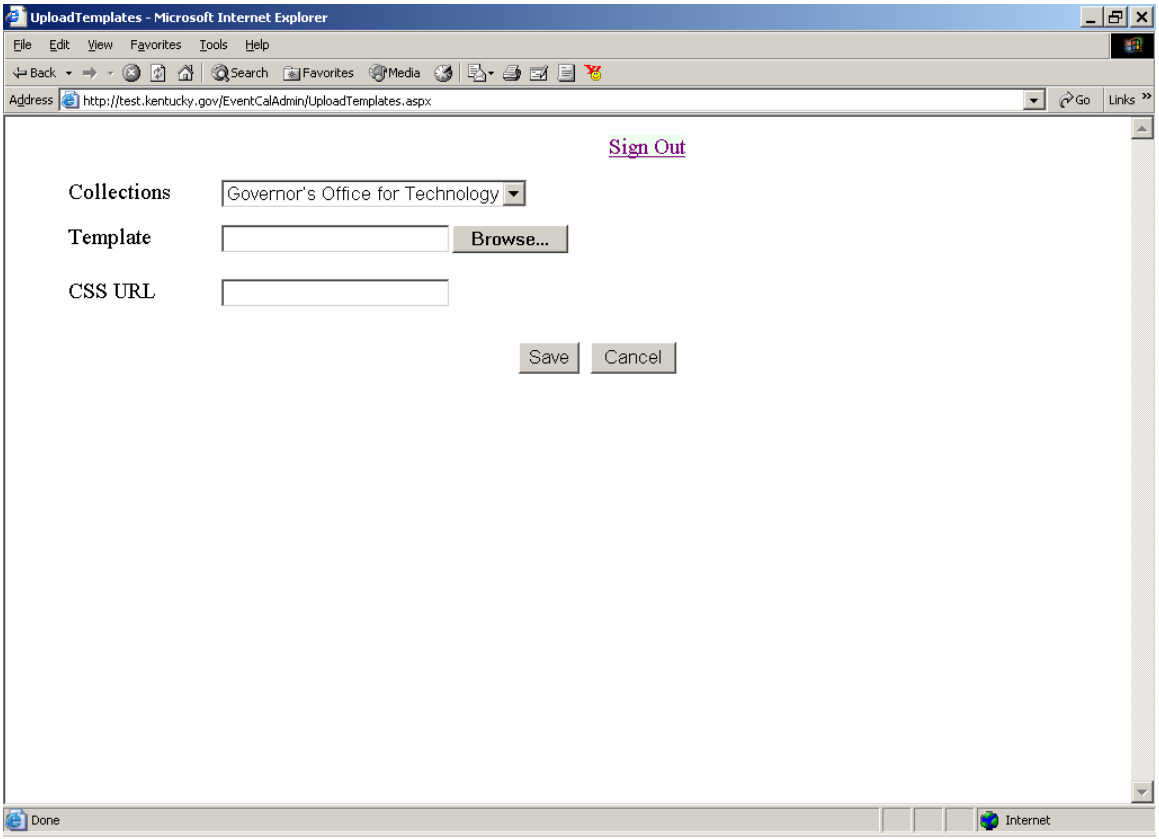
links on the template should be absolute. This includes links to other parts of your website and links to images displayed on the template.

Step # 4: Upload the Template to the server.

Below is a screen shot of the Calendar manager menu.



Click on the *Upload Template and CSS URLs* button. The following screen will be displayed.



- **Collection.** It identifies the agency/division to which the template belongs. Select the appropriate collection from the dropdown list.

- **Template.** Click on the Browse button to specify the template that you created through the previous steps.

- **CSS URL.** If you have chosen to modify use your own style-sheet, please specify the absolute URL for the CSS (ex: http://got.Ky.gov/Calendar.css). For this to function correctly, you will have needed to add the appropriate "link" tag as specified in Step # 2.

To complete the upload process, click on the Save button. You may alternately choose to click the Cancel button if you decide you do not wish to continue.

Step # 5: Creating the Required URL for Displaying the Calendar on your Web Site Using Your Custom Template

Here is the URL that you would place on your web Site:

http://kentucky.gov/EventCal/Calendar.aspx?CS.CIDS=COLLECTION_ID_GOES_HERE&CS.LM=2&CS.ST=COLLECTION_ID_GOES_HERE&VTS=MG%2cL&VS1.S=L&VS1.MMV=1&VS2.F=AE&VS2.DTP=M&VS2.PNO=0

Make sure that you replace "COLLECTION_ID_GOES_HERE" in the above URL with the collection ID that you will be provided when you sign up for the Calendar application. "COLLECTION_ID_GOES_HERE" must be replaced twice in the above URL.

Example: If collection ID were 4 your URL would look appear as shown below

http://kentucky.gov/EventCal/Calendar.aspx?CS.CIDS=4&CS.LM=2&CS.ST=4&VTS=MG%2cL&VS1.S=L&VS1.MMV=1&VS2.F=AE&VS2.DT

11.0 Calendar Style Guide

Below are listed the styles as defined in calendar.css along with the default settings as used on Kentucky.gov. Included is a screenshot that illustrates where the style is being applied on the calendar site.

Changes can be made to the file for individual agency use by saving the file and pointing the style sheet reference to the customized file. See the spec sheet for uploading custom templates for more information. When making a customized style sheet, do not rename the styles listed below.

For example:

```
.calheader {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 12pt;
        font-weight: bold;
}
```

May be changed to:

```
.calheader {
        font-family: Times New Roman, serif;
        font-size: 24pt;
        font-weight: normal;
}
```

But not this:

```
.calheaderCUSTOM {
        font-family: Times New Roman, serif;
        font-size: 24pt;
        font-weight: normal;
}
```

- **Calendar Styles.** The list below are the contents of calendar.css

```
.calheader {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: 1.2em;
   font-weight: bold;
}

.calsubheader {

   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: 1em;
   font-weight: bold;
}

.calnavlinks {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .8em;
   font-weight: bold;
   margin: 2px;
   padding: 1px;
}

.calminifont {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .7em;
}

.caldate {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .8em;
   font-weight: bold;
   border: none;
   background-color: #EEFFEE;
}

.calcolumn1 {
   background-color: #EEFFEE;
}

.selected-day {
   border: thin dotted #FF0000;
}

.calevent {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .8em;
}

.calevent-hdr {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: 1em;
   font-weight: bold;
}
```

```
.calevent-subhdr {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .8em;
   font-weight: bold;
}

.calevent-titlelink {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .8em;
   text-decoration: underline;
   font-weight: bold;
}

.calevent-time {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .8em;
   font-weight: bold;
}

.calevent-body {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .8em;
   font-style: italic;
}

.calevent-status {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .8em;
   font-weight: bold;
   color: #cc0000;
   background-color: EEFFEE;
}

.calevent-resrclink {
   font-family: Verdana, Arial, Helvetica, sans-serif;
   font-size: .8em;
   font-weight: bold;
   border: none;
   text-decoration: underline;
   left: 5px;
}

.calevent-resrclink:hover {
   TEXT-DECORATION: underline;
   background-color: #EEFFEE;
}

.calgridview-titlelinkDLX {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .7em;
   text-decoration: underline;
   background-color: #FFFFCC;
   list-style-position: inside;
   list-style-image: url(images/bullet-red.gif);
   list-style-type: disc;
}
```

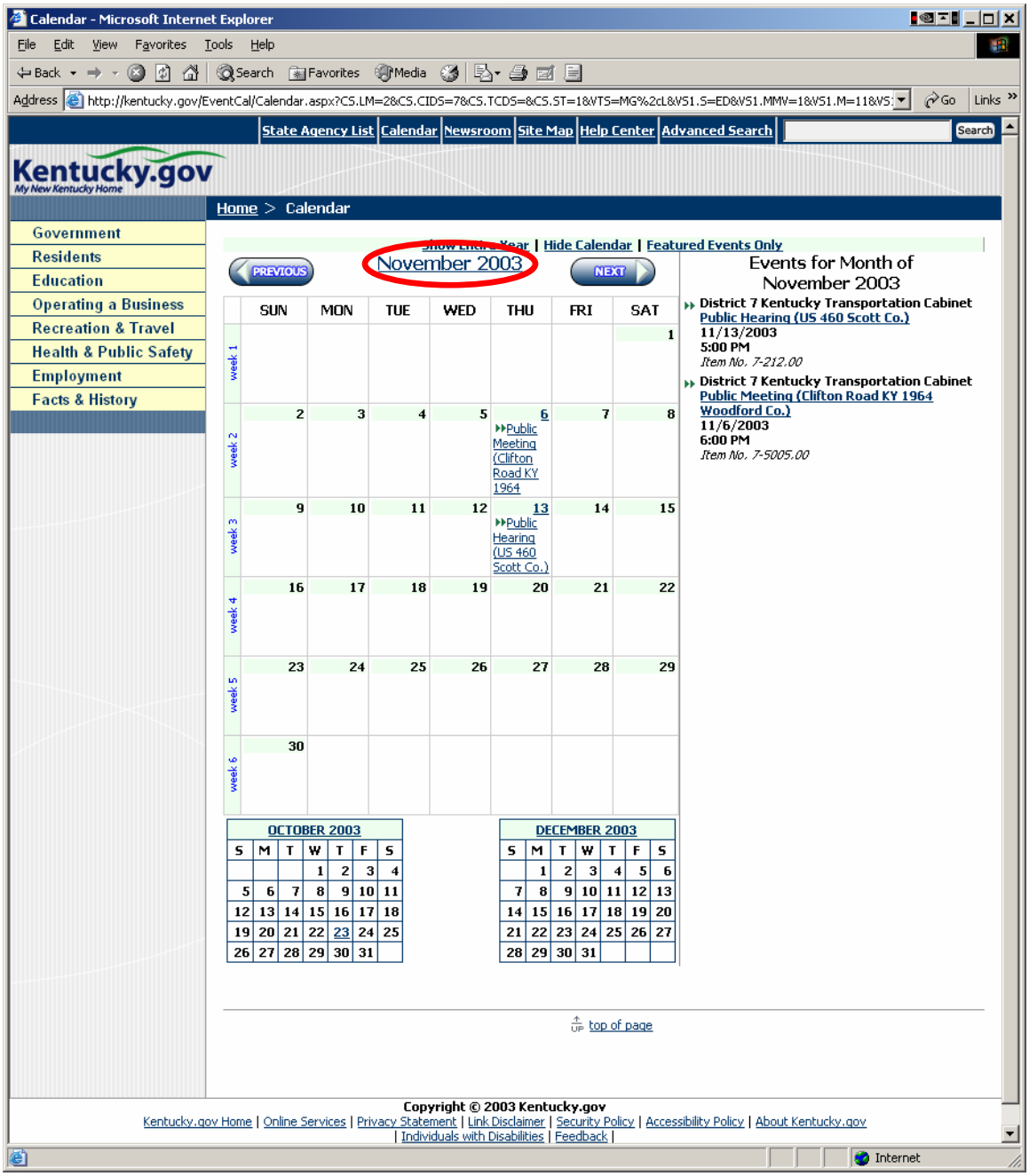
```
.calgridview-titlelink {
   font-family: Tahoma, Arial, Helvetica, sans-serif;
   font-size: .7em;
   text-decoration: underline;
   list-style-position: inside;
   list-style-image: url(images/bullet.gif);
   list-style-type: disc;
}

.verticalline {
   border-right-width: 1px;
   border-right-style: solid;
   border-right-color: #999999;
}
```

- **The Style Sheet.**

```
.calheader {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 12pt;
        font-weight: bold;
}
```

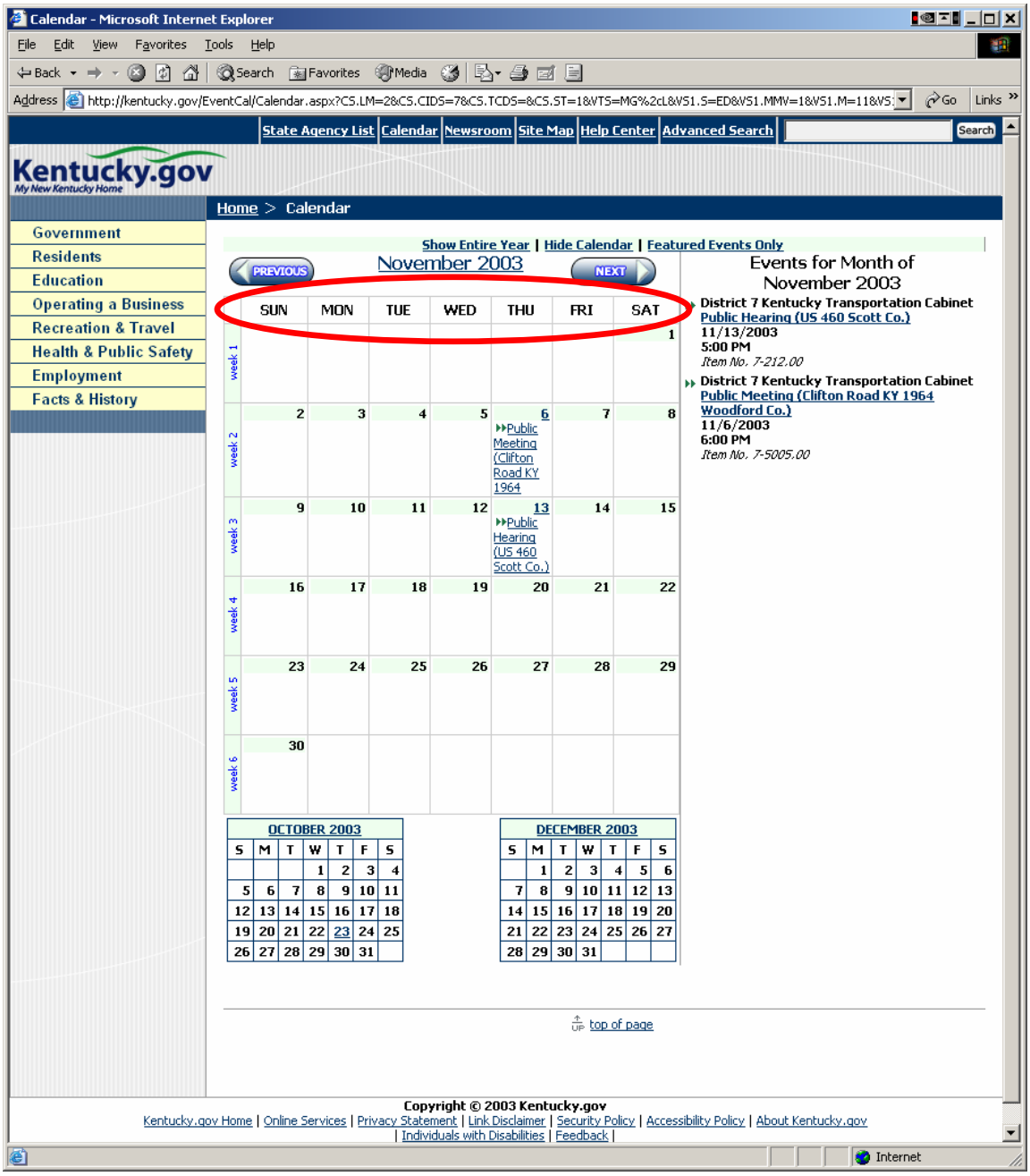
Used at top of Calendar Views (Year, Month, Week)



```
.calsubheader {

        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 10pt;
        font-weight: bold;
}
```

Used in Calendar Views for Day Names (Month, Week)


Calendar - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address http://kentucky.gov/EventCal/Calendar.aspx?CS.LM=2&CS.CIDS=7&CS.TCDS=&CS.ST=1&VTS=MG%2cL&V51.S=ED&V51.MMV=1&V51.M=11&V5
Go Links
State Agency List | Calendar | Newsroom | Site Map | Help Center | Advanced Search
Search
Kentucky.gov
My New Kentucky Home
Home > Calendar
Government
Residents
Education
Operating a Business
Recreation & Travel
Health & Public Safety
Employment
Facts & History
Show Entire Year | Hide Calendar | Featured Events Only
PREVIOUS
November 2003
NEXT
SUN MON TUE WED THU FRI SAT
week 1 1
week 2 2 3 4 5 6 7 8
Public Meeting (Clifton Road KY 1964
week 3 9 10 11 12 13 14 15
Public Hearing (US 460 Scott Co.)
week 4 16 17 18 19 20 21 22
week 5 23 24 25 26 27 28 29
week 6 30
Events for Month of November 2003
District 7 Kentucky Transportation Cabinet
Public Hearing (US 460 Scott Co.)
11/13/2003
5:00 PM
Item No. 7-212.00
District 7 Kentucky Transportation Cabinet
Public Meeting (Clifton Road KY 1964 Woodford Co.)
11/6/2003
6:00 PM
Item No. 7-5005.00
OCTOBER 2003
S M T W T F S
1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31
DECEMBER 2003
S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31
top of page
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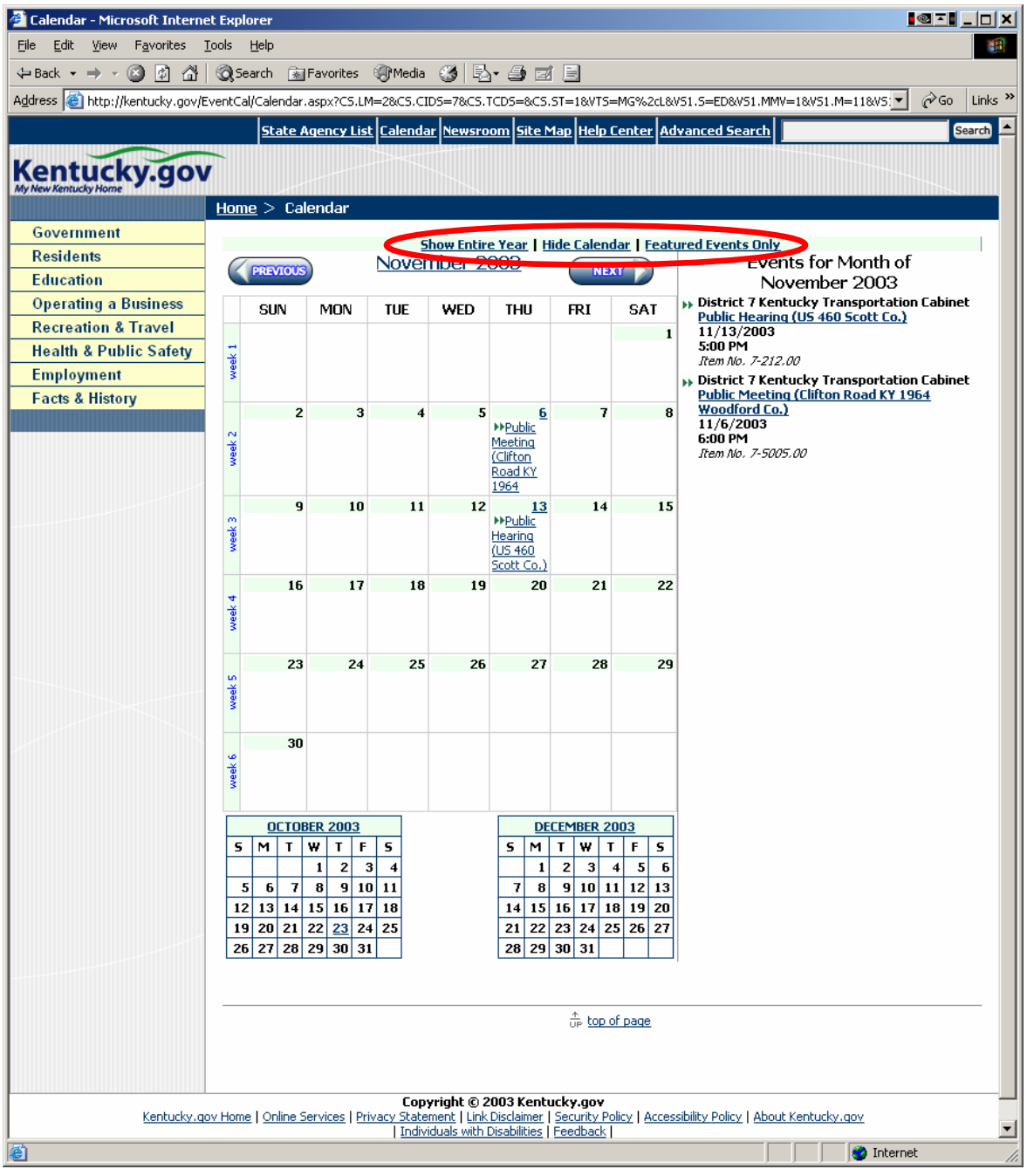
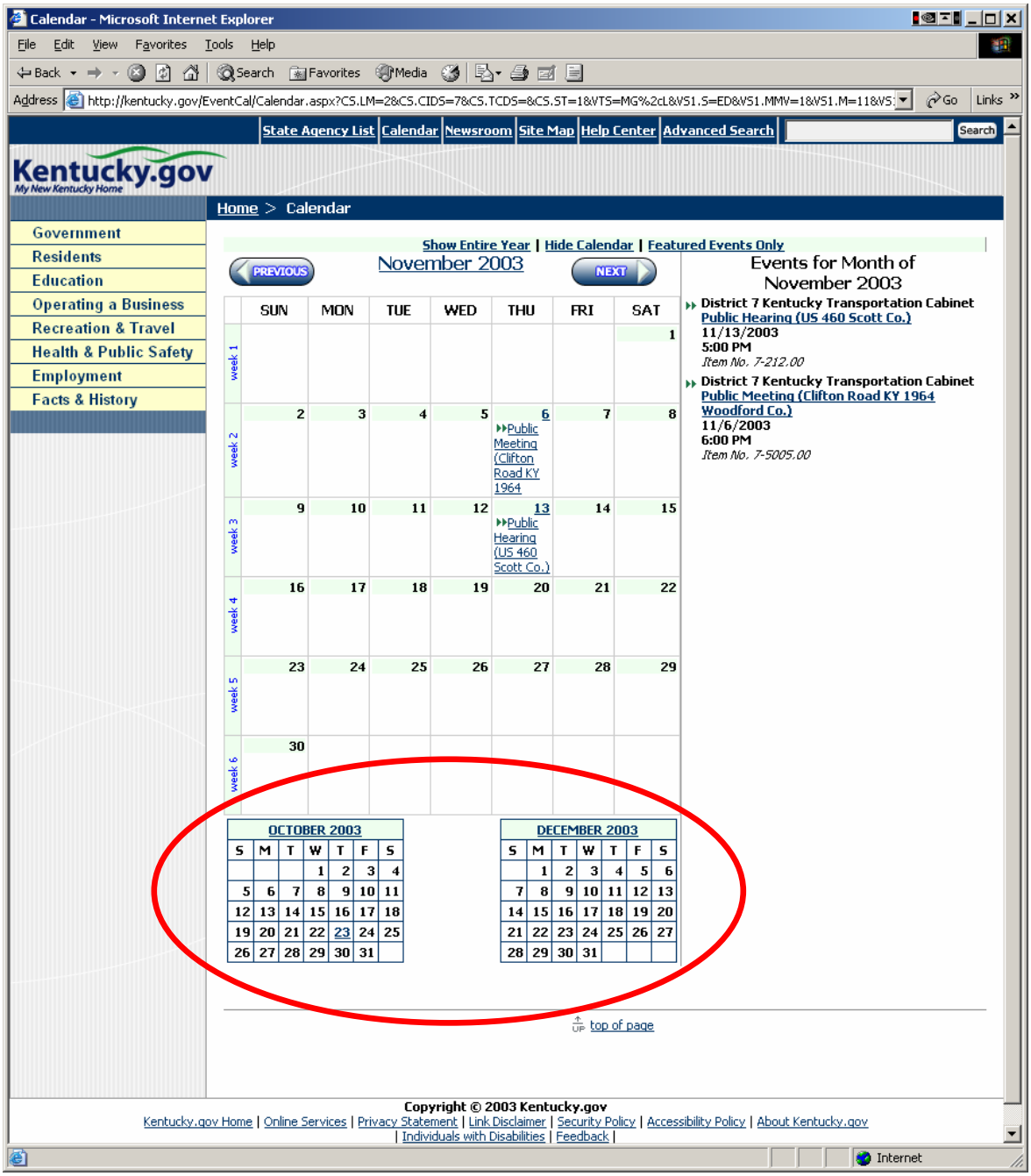
```
.calnavlinks {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
        font-weight: bold;
}
```

Located above the Calendar Header, this style is used on all screens that include navigation links to other pages in the calendar.



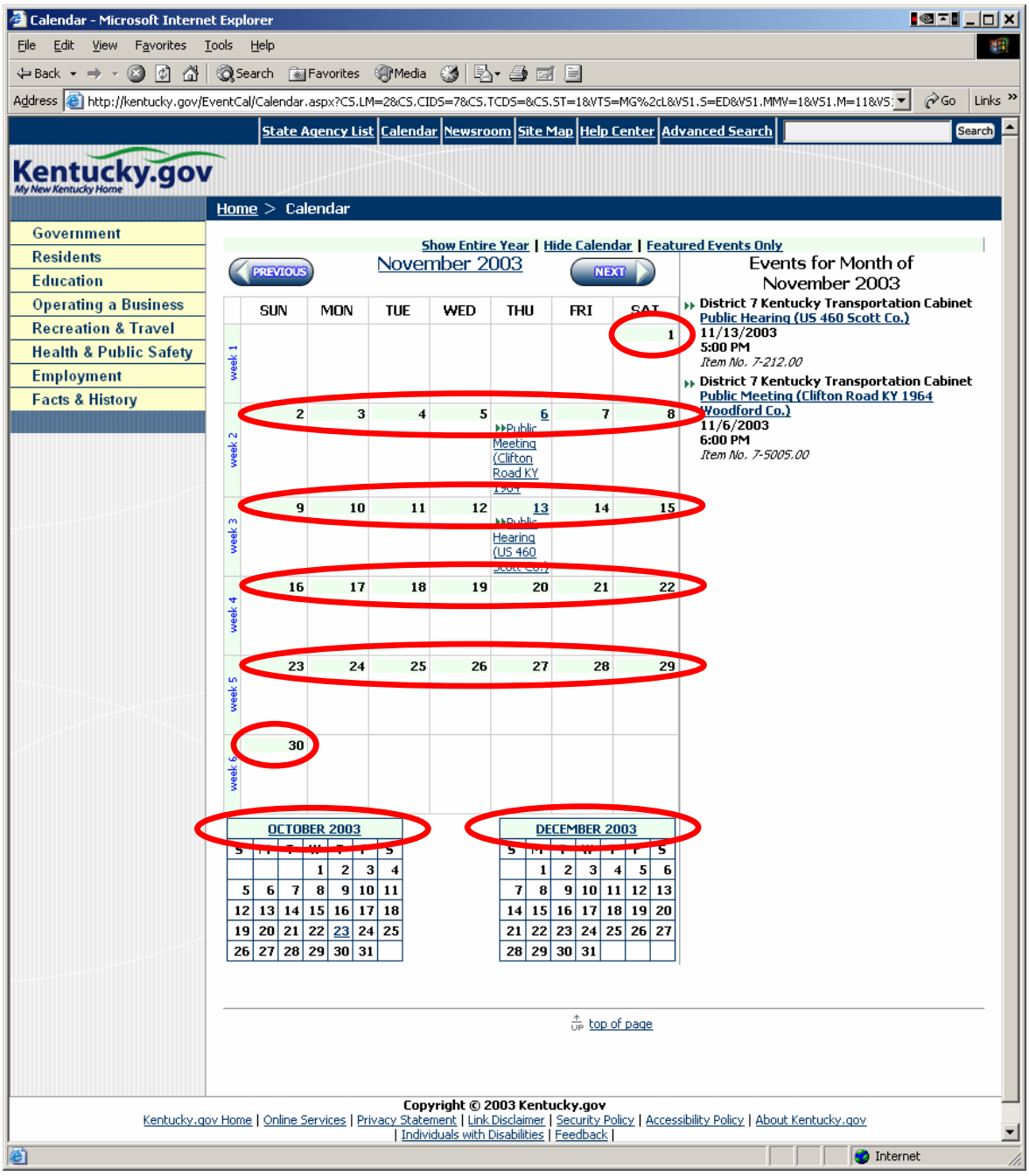
```
.calminifont {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
}
```

This style is used on all screens that include the small, mini-calendars.



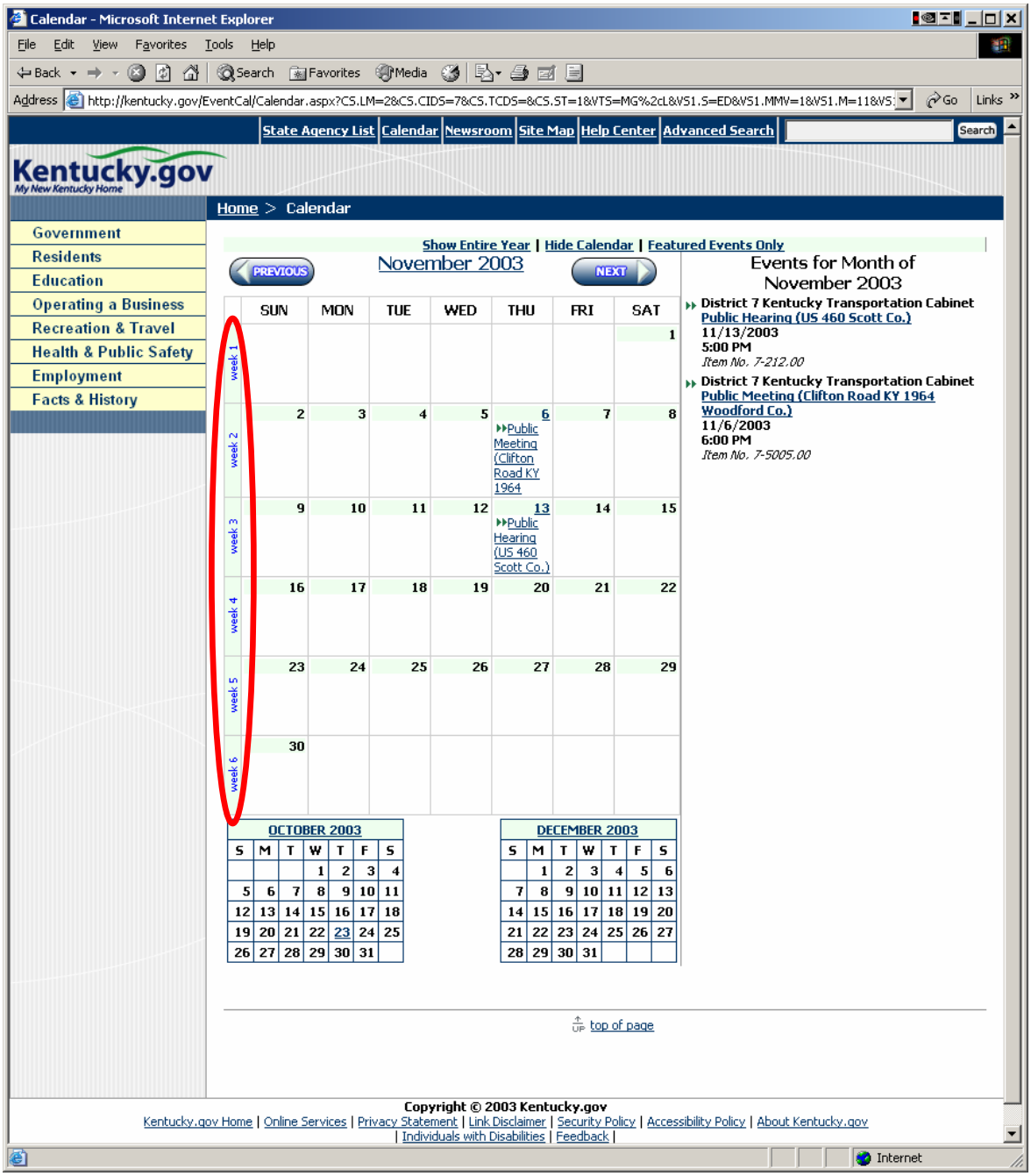
```
.caldate {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
        font-weight: bold;
        border: none;
        background-color: #EEFFEE;
}
```

This style defines the font style and background color of Days and the mini-calendar Headings.



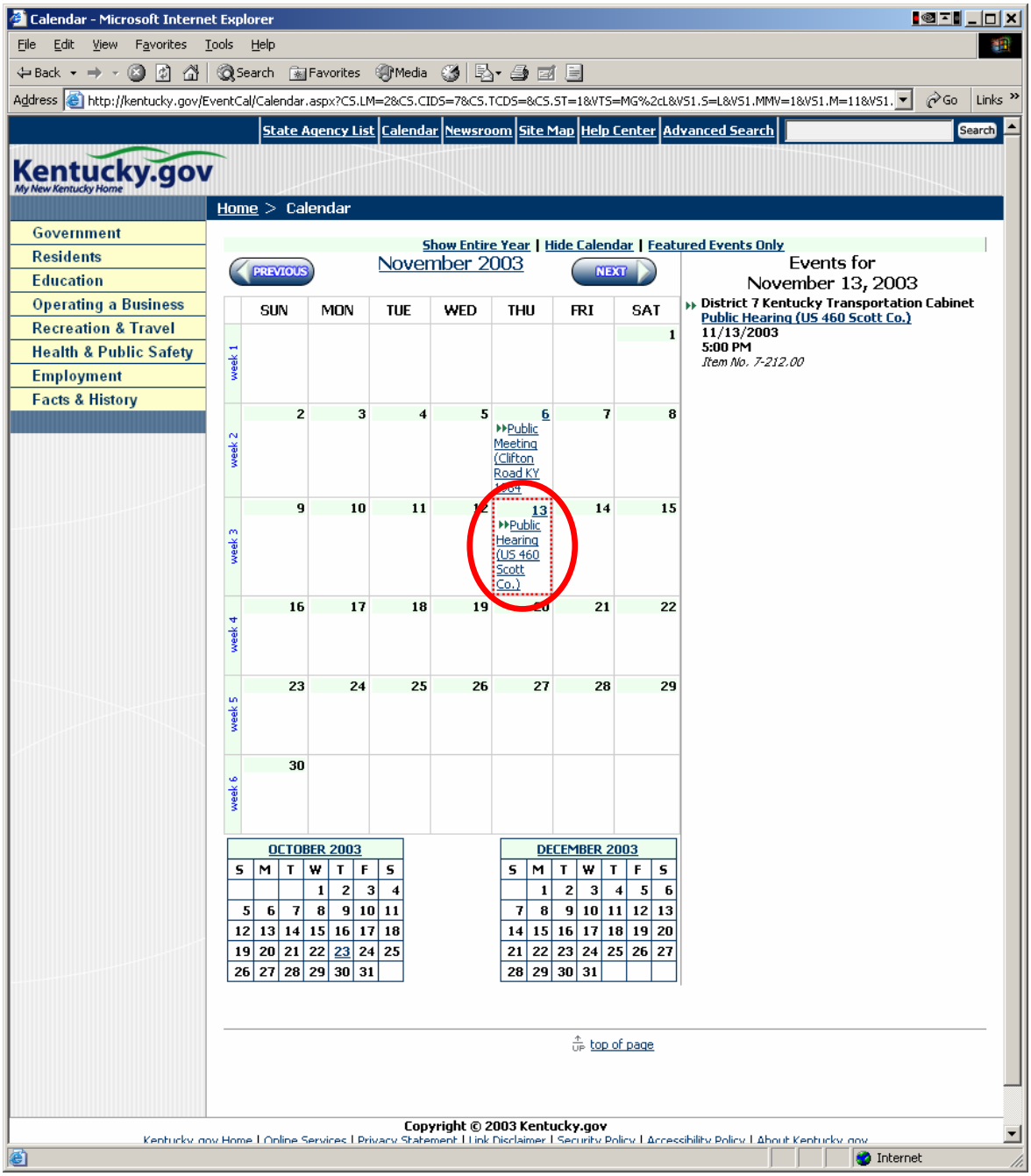
```
.calcolumn1 {
        background-color: #EEFFEE;
}
```

This style defines the background color of the week column.



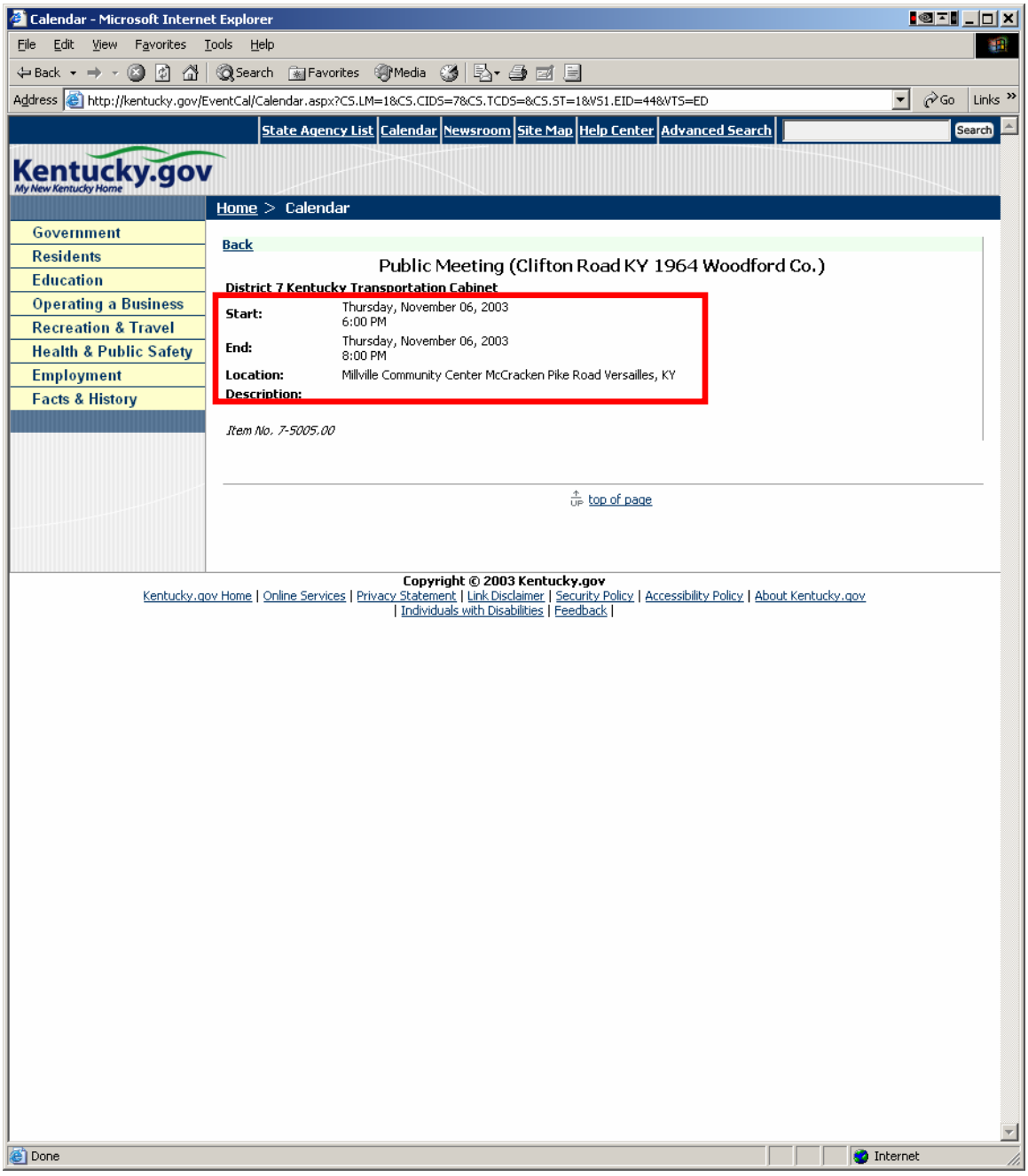
```
.selected-day {
        border: thin dotted #FF0000;
}
```

This style sets a border for a selected day.



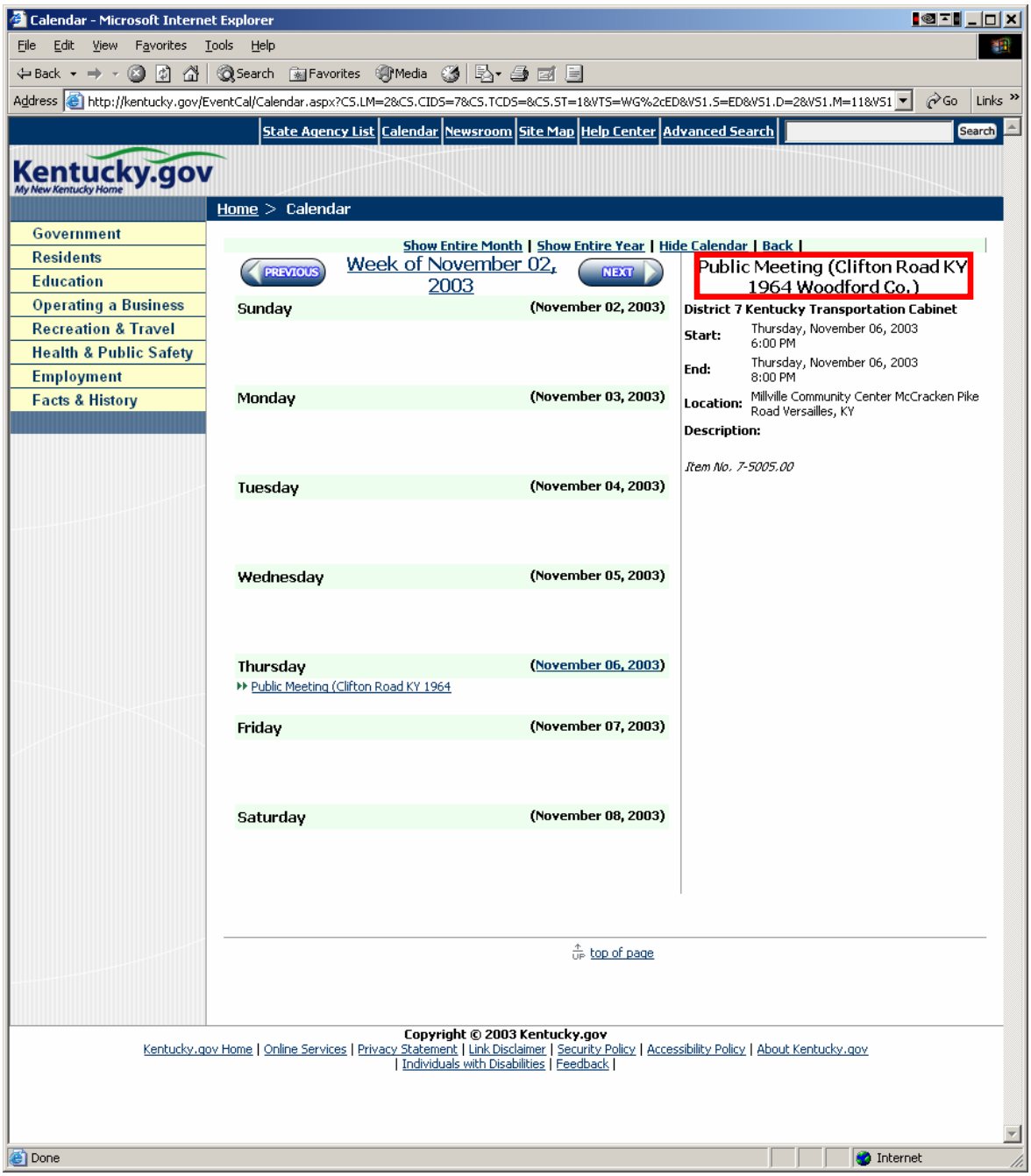
```
.calevent {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
}
```

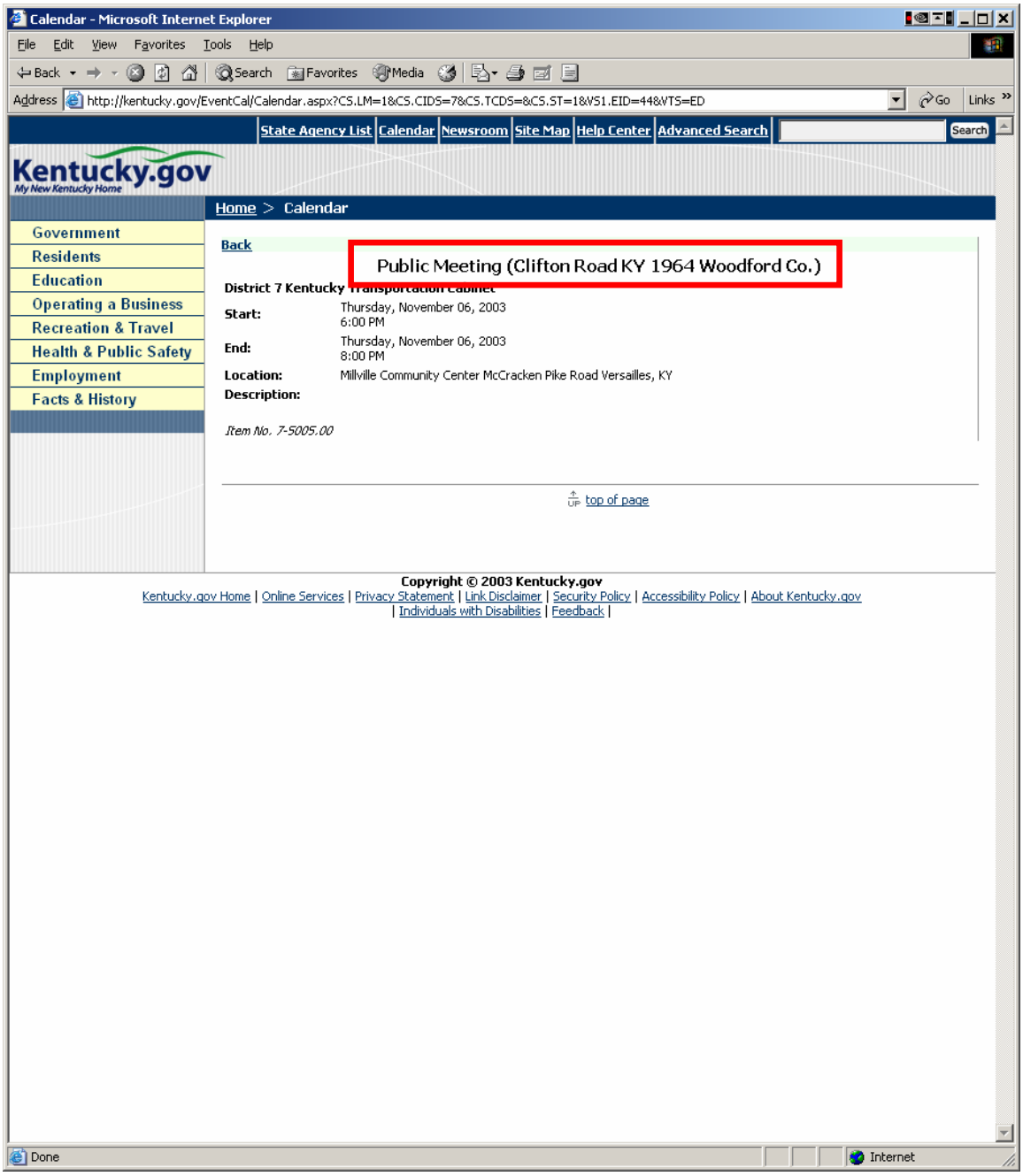
This style defines font settings on the Event Details screen in the area indicated below.



```
.calevent-hdr {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 11pt;
        font-weight: bold;
}
```

This style defines font settings for event Headlines.




Calendar - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address http://kentucky.gov/EventCal/Calendar.aspx?CS.LM=1&CS.CIDS=7&CS.TCDS=&CS.ST=1&VS1.EID=44&VTS=ED
Go Links
State Agency List | Calendar | Newsroom | Site Map | Help Center | Advanced Search
Search
Kentucky.gov
My New Kentucky Home
Home > Calendar
Government
Residents
Education
Operating a Business
Recreation & Travel
Health & Public Safety
Employment
Facts & History
Back
Public Meeting (Clifton Road KY 1964 Woodford Co.)
District 7 Kentucky Transportation Cabinet
Start: Thursday, November 06, 2003 6:00 PM
End: Thursday, November 06, 2003 8:00 PM
Location: Millville Community Center McCracken Pike Road Versailles, KY
Description:
Item No. 7-5005.00
top of page
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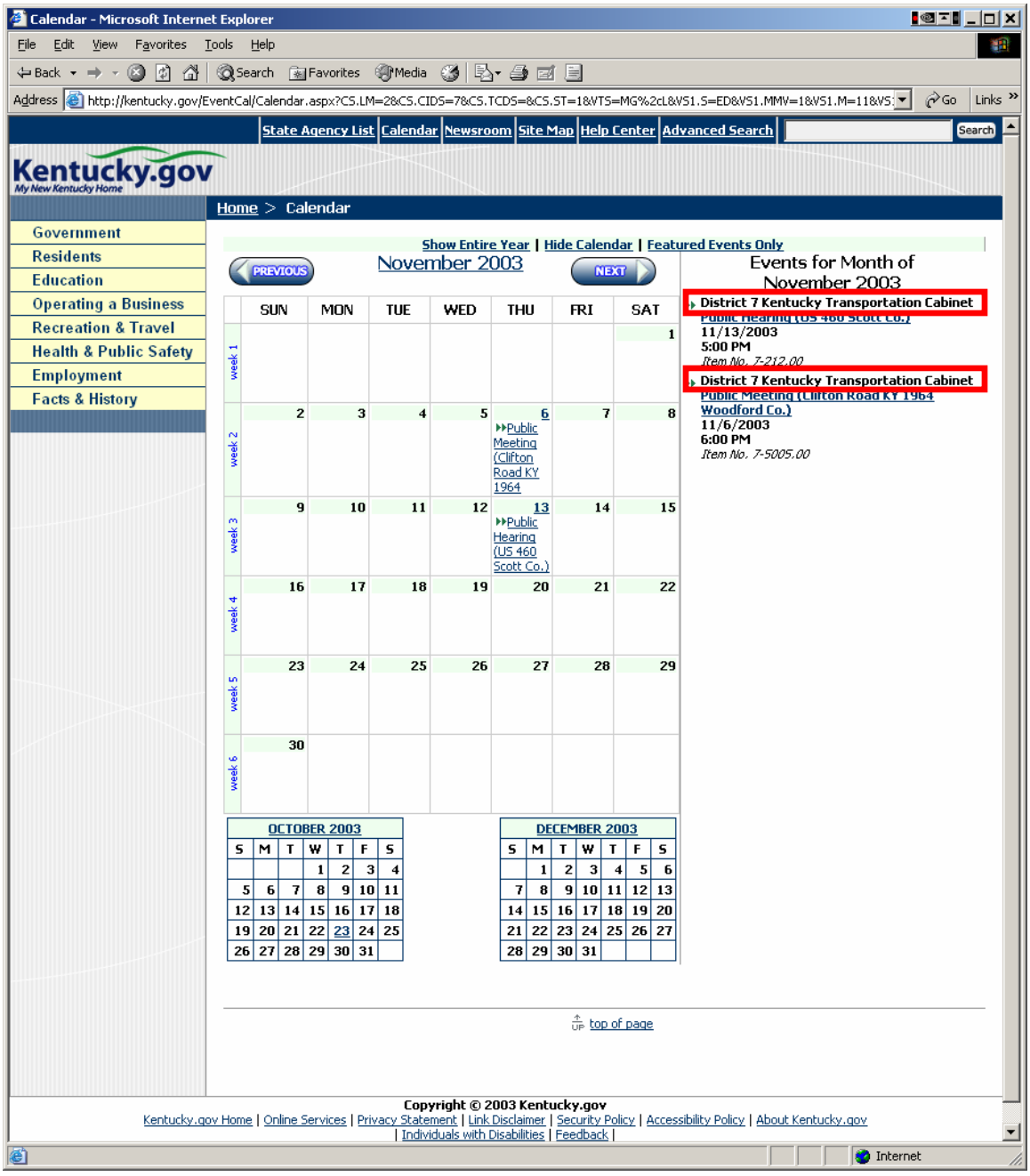
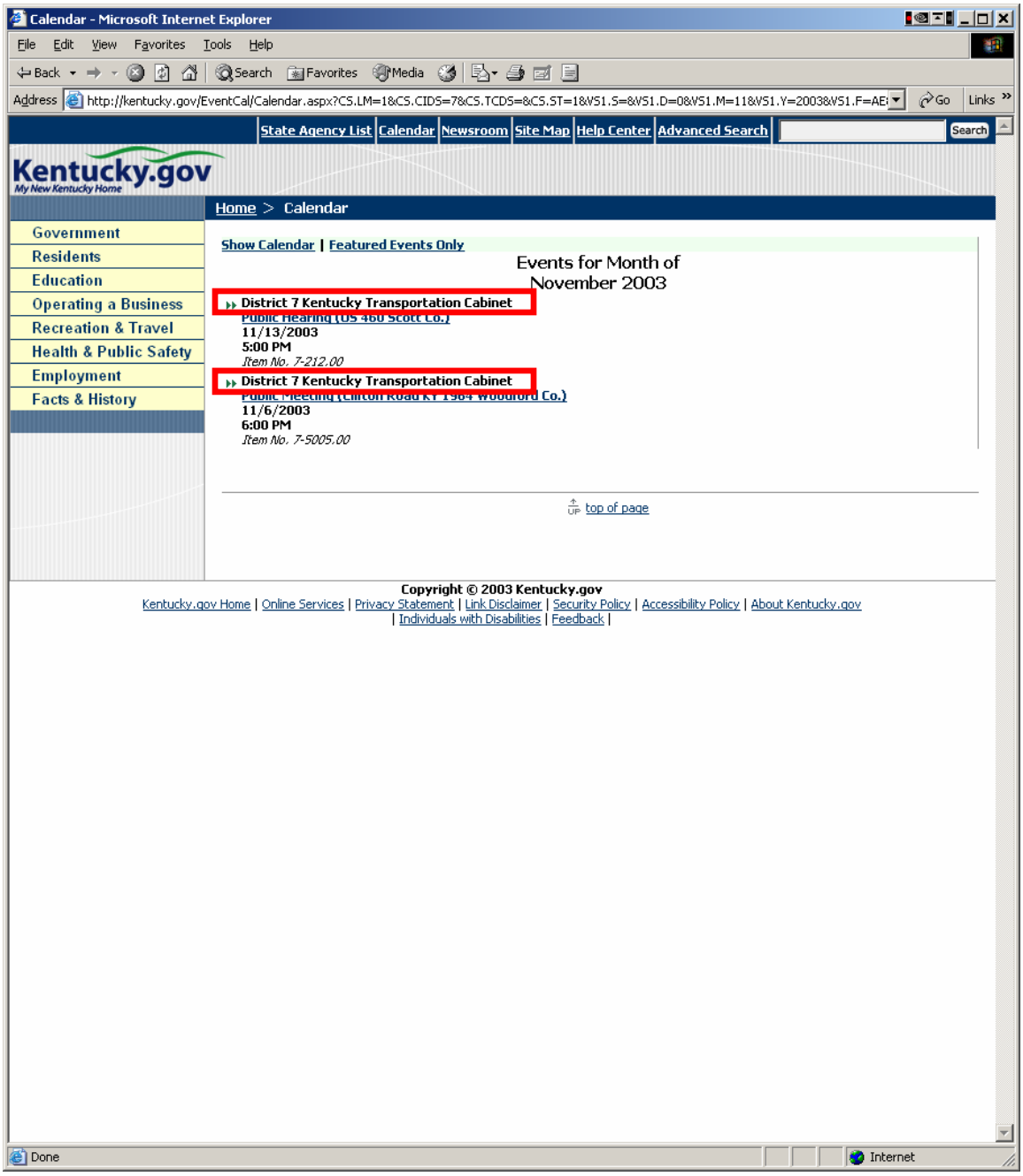
Done
Internet

```
.calevent-subhdr {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
        font-weight: bold;
}
```

This style defines font settings for event Sub-Headlines.




Calendar - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address http://kentucky.gov/EventCal/Calendar.aspx?CS.LM=1&CS.CIDS=7&CS.TCDS=&CS.ST=1&VS1.S=&VS1.D=0&VS1.M=11&VS1.Y=2003&VS1.F=AE
Go Links
State Agency List Calendar Newsroom Site Map Help Center Advanced Search
Search
Kentucky.gov
My New Kentucky Home
Home > Calendar
Government
Residents
Education
Operating a Business
Recreation & Travel
Health & Public Safety
Employment
Facts & History
Show Calendar | Featured Events Only
Events for Month of
November 2003
District 7 Kentucky Transportation Cabinet
Public Hearing (US 460 Scott Co.)
11/13/2003
5:00 PM
Item No. 7-212.00
District 7 Kentucky Transportation Cabinet
Public Meeting (Clifton Road KY 1964 Woodford Co.)
11/6/2003
6:00 PM
Item No. 7-5005.00
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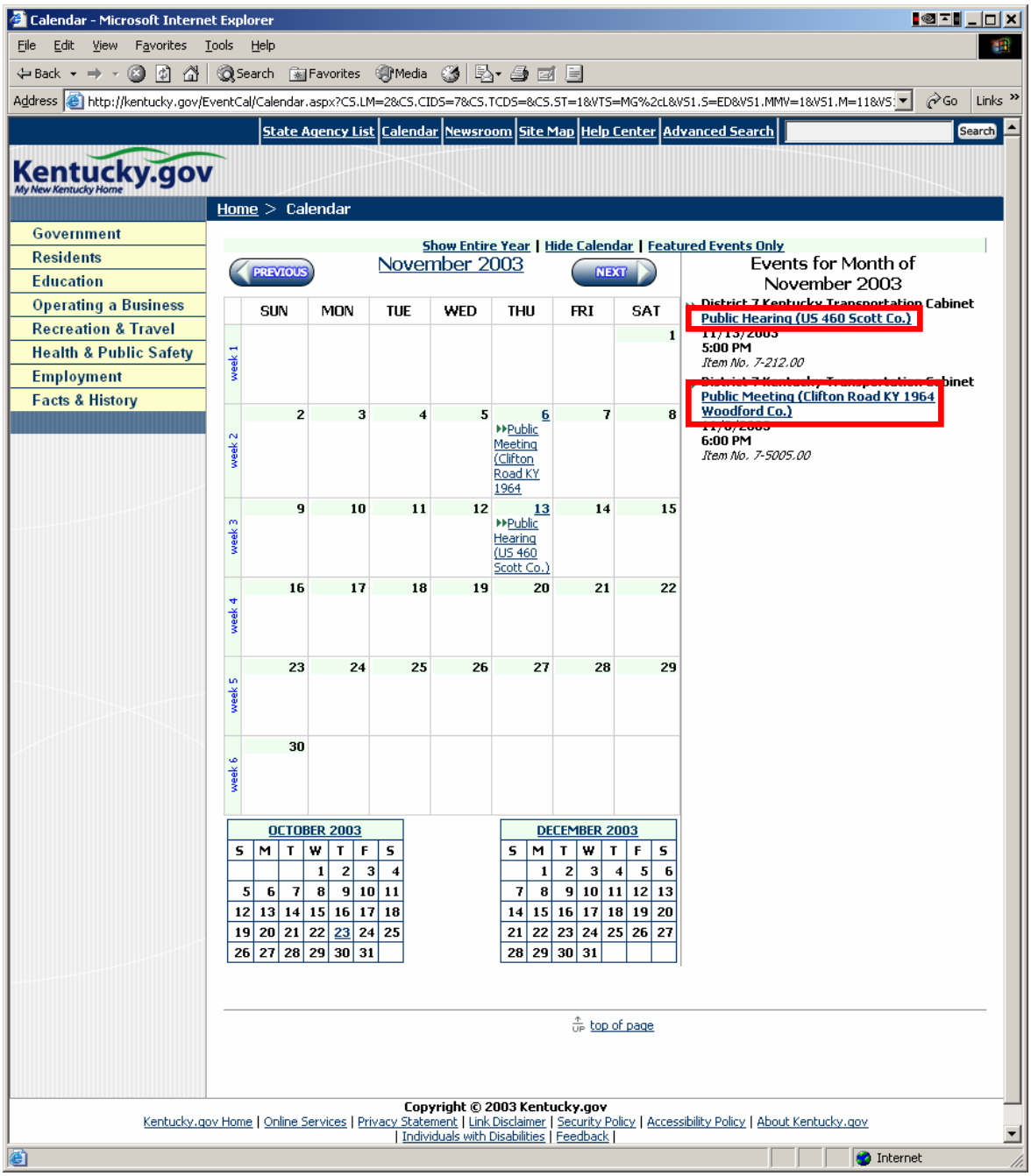
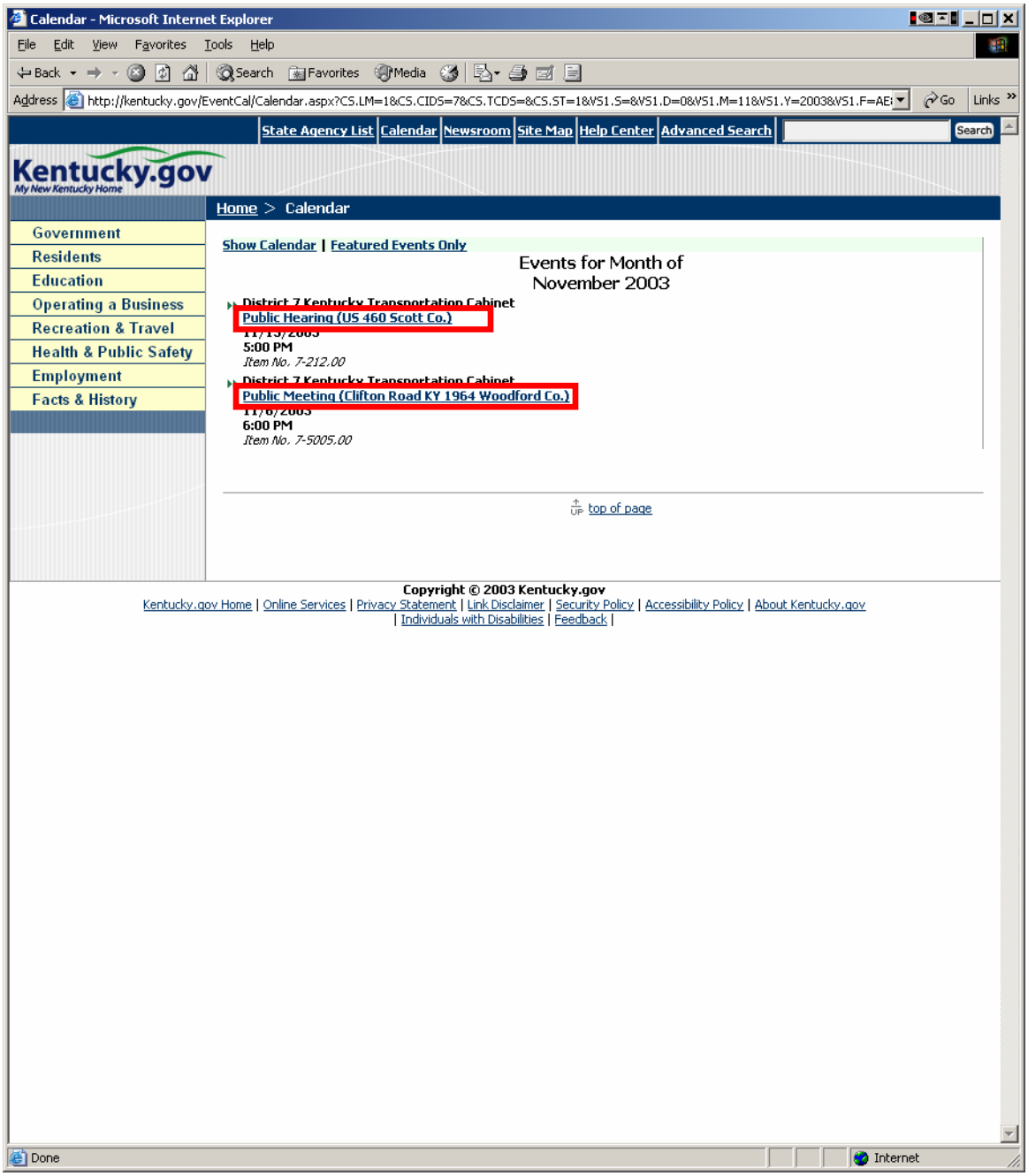
Internet

```
.calevent-titlelink {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
        text-decoration: underline;
        font-weight: bold;
}
```

This style defines font settings for event Titles. Event titles also serve as links to the event details screen.




Calendar - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address http://kentucky.gov/EventCal/Calendar.aspx?CS.LM=1&CS.CIDS=7&CS.TCDS=&CS.ST=1&VS1.S=&VS1.D=0&VS1.M=11&VS1.Y=2003&VS1.F=AE
Go Links
State Agency List Calendar Newsroom Site Map Help Center Advanced Search
Search
Kentucky.gov
My New Kentucky Home
Home > Calendar
Government
Residents
Education
Operating a Business
Recreation & Travel
Health & Public Safety
Employment
Facts & History
Show Calendar | Featured Events Only
Events for Month of
November 2003
District 7 Kentucky Transportation Cabinet
Public Hearing (US 460 Scott Co.)
11/13/2003
5:00 PM
Item No. 7-212.00
District 7 Kentucky Transportation Cabinet
Public Meeting (Clifton Road KY 1964 Woodford Co.)
11/6/2003
6:00 PM
Item No. 7-5005.00
top of page
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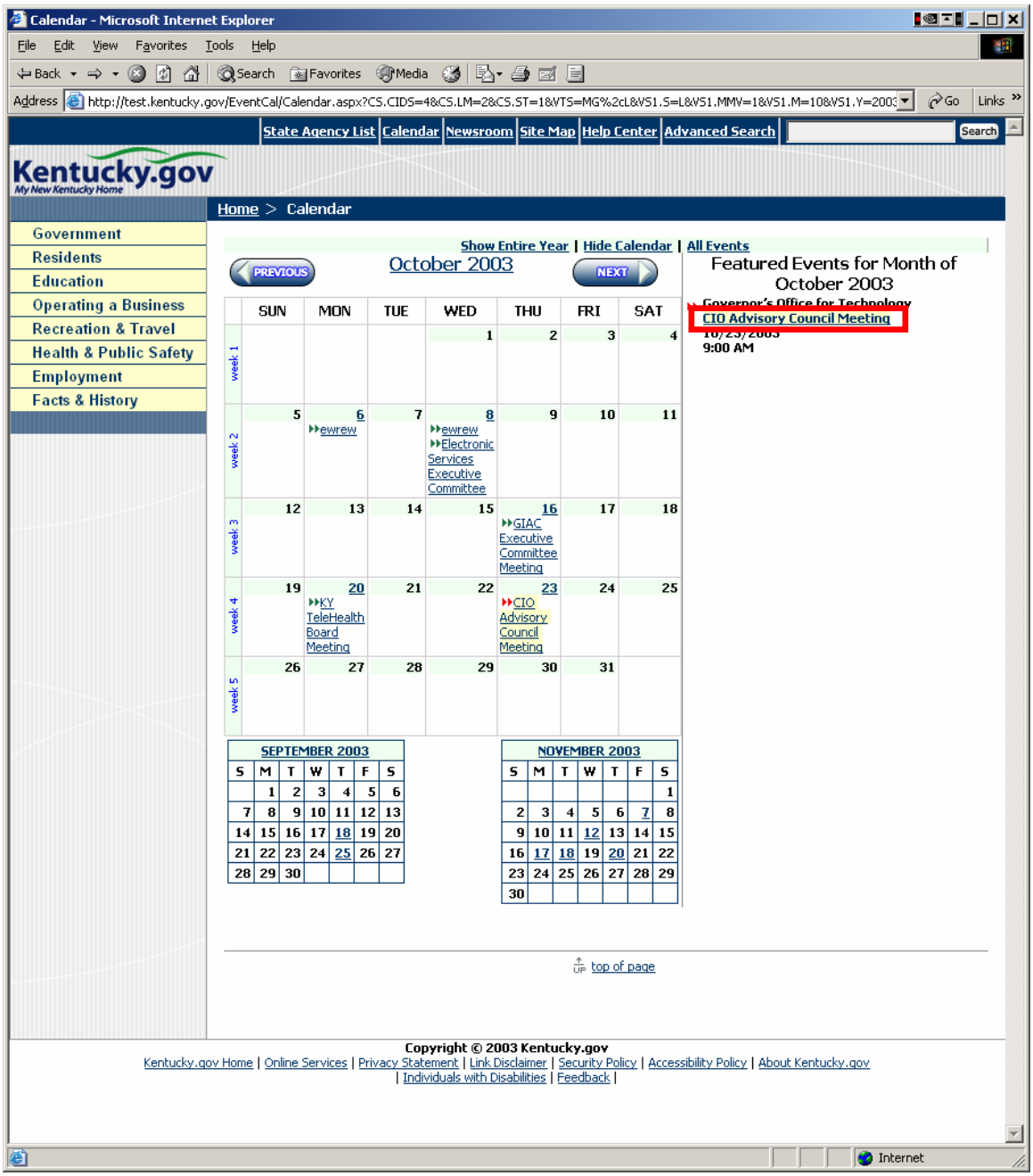
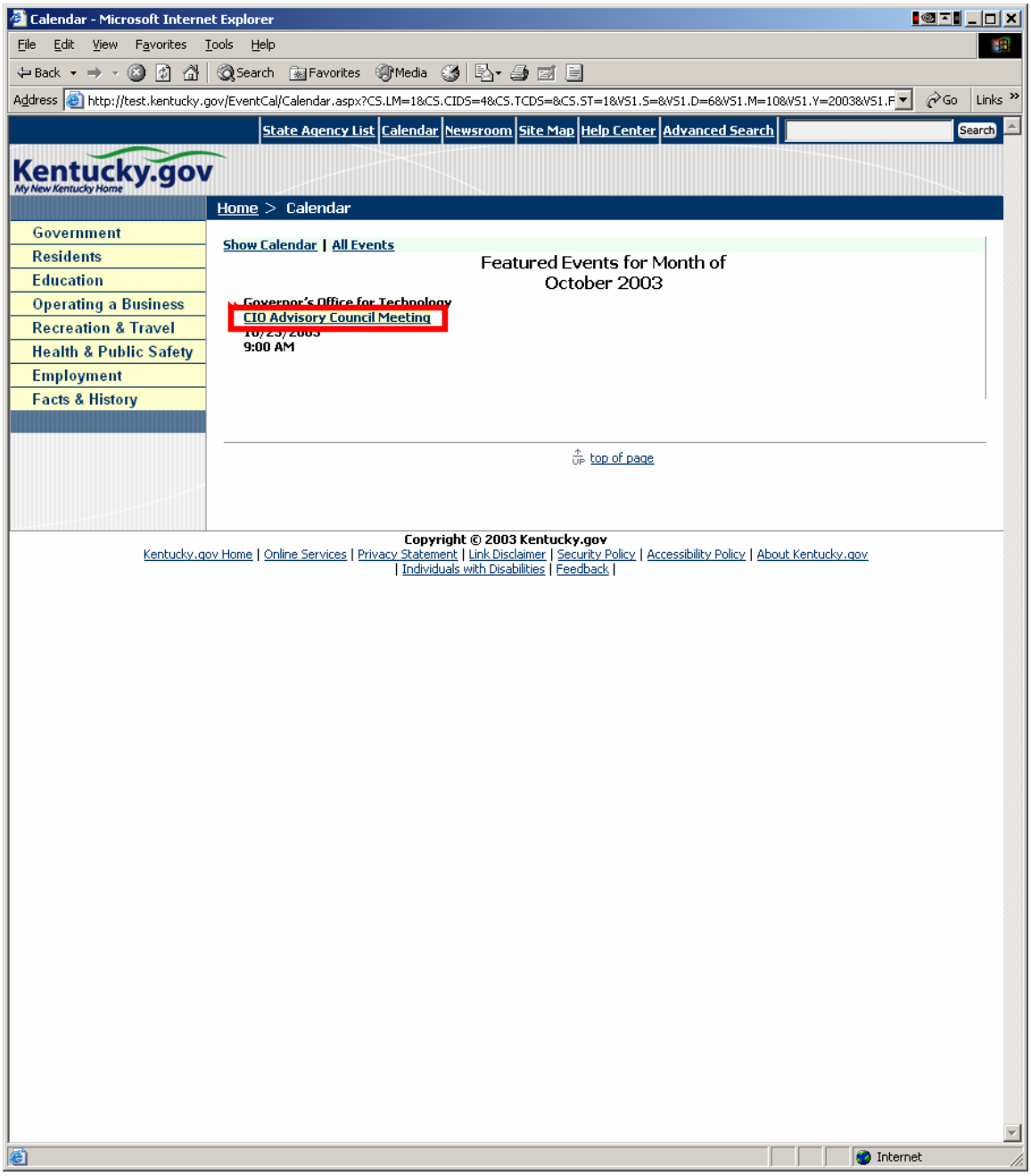
Done
Internet

```
.calevent-titlelinkDLX {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
        text-decoration: underline;
        font-weight: bold;
        background-color: #FFFFCC;

}
```

This style defines font and background color settings for Featured Event Titles. Event titles also serve as links to the Featured Event Details screen.




Calendar - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address http://test.kentucky.gov/EventCal/Calendar.aspx?CS.LM=1&CS.CIDS=4&CS.TCDS=&CS.ST=1&VS1.S=&VS1.D=6&VS1.M=10&VS1.Y=2003&VS1.F
Go Links
State Agency List Calendar Newsroom Site Map Help Center Advanced Search
Search
Kentucky.gov
My New Kentucky Home
Home > Calendar
Government
Residents
Education
Operating a Business
Recreation & Travel
Health & Public Safety
Employment
Facts & History
Show Calendar | All Events
Featured Events for Month of
October 2003
Governor's Office for Technology
CIO Advisory Council Meeting
10/23/2003
9:00 AM
top of page
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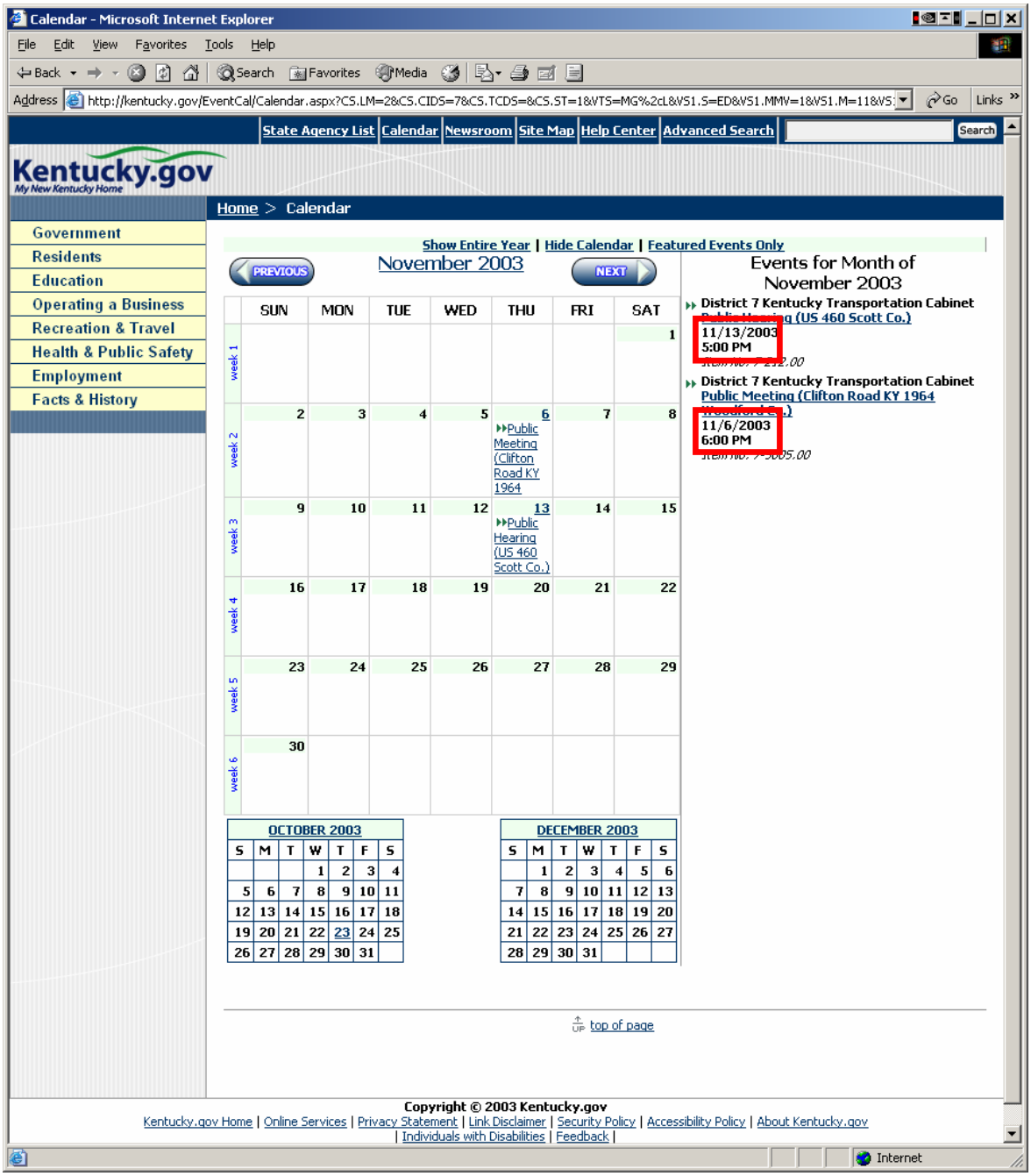
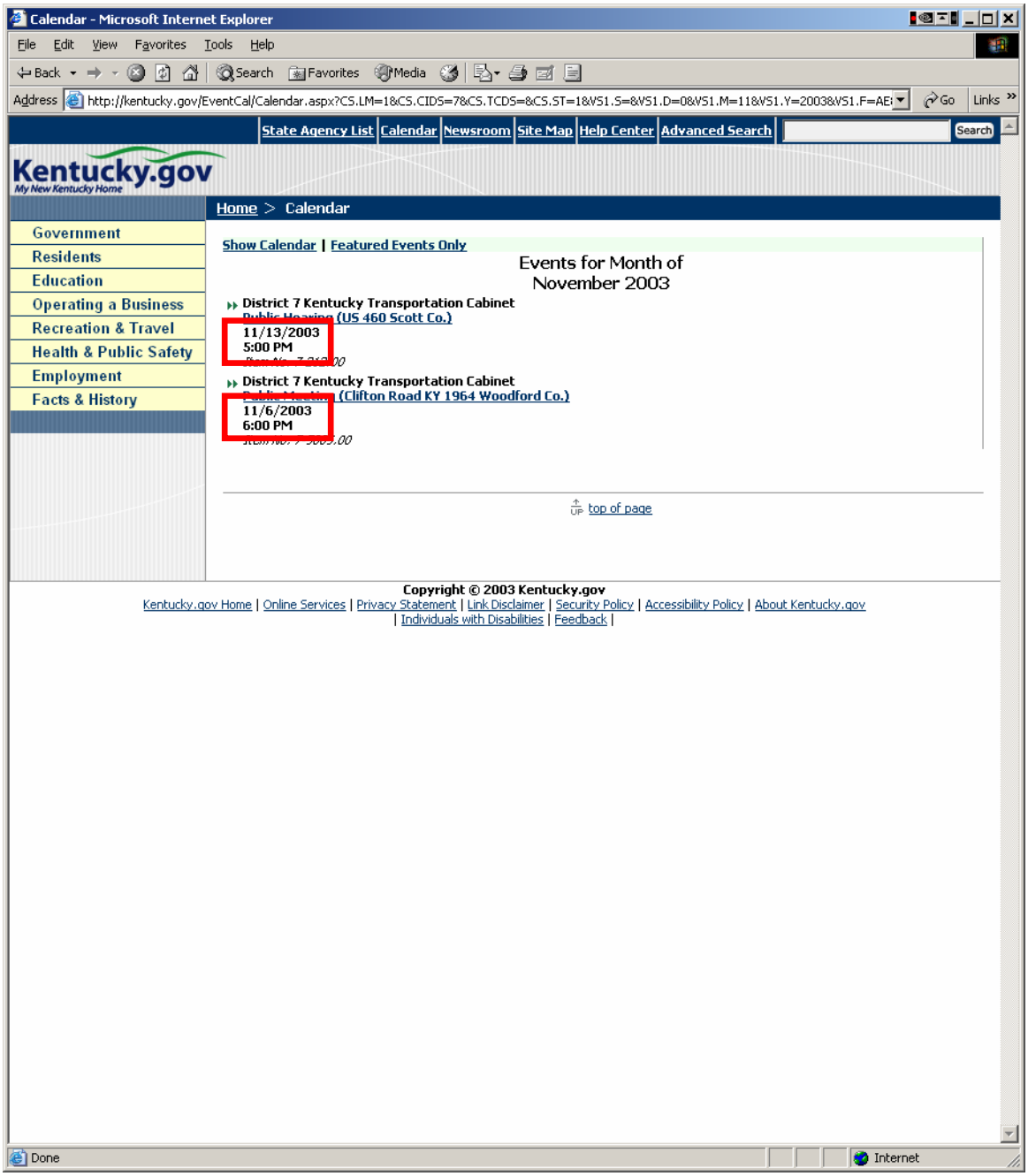
Internet

```
.calevent-time {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
        font-weight: bold;
}
```

This style defines font settings for event Dates and Times.




Calendar - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address http://kentucky.gov/EventCal/Calendar.aspx?CS.LM=1&CS.CIDS=7&CS.TCDS=&CS.ST=1&VS1.S=&VS1.D=0&VS1.M=11&VS1.Y=2003&VS1.F=AE
Go Links
State Agency List Calendar Newsroom Site Map Help Center Advanced Search
Search
Kentucky.gov
My New Kentucky Home
Home > Calendar
Government
Residents
Education
Operating a Business
Recreation & Travel
Health & Public Safety
Employment
Facts & History
Show Calendar | Featured Events Only
Events for Month of
November 2003
District 7 Kentucky Transportation Cabinet
(US 460 Scott Co.)
11/13/2003
5:00 PM
District 7 Kentucky Transportation Cabinet
(Clifton Road KY 1964 Woodford Co.)
11/6/2003
6:00 PM
top of page
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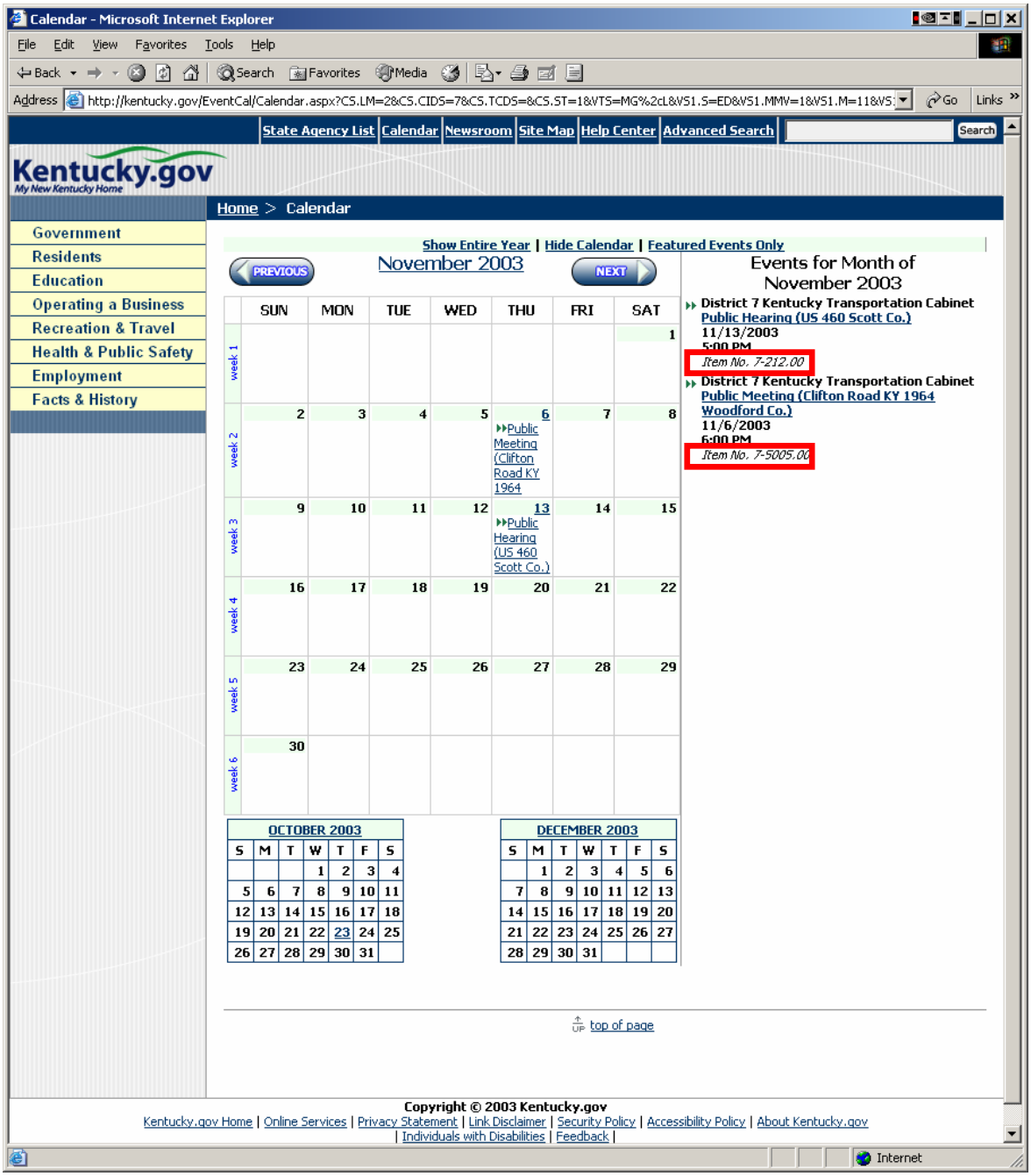
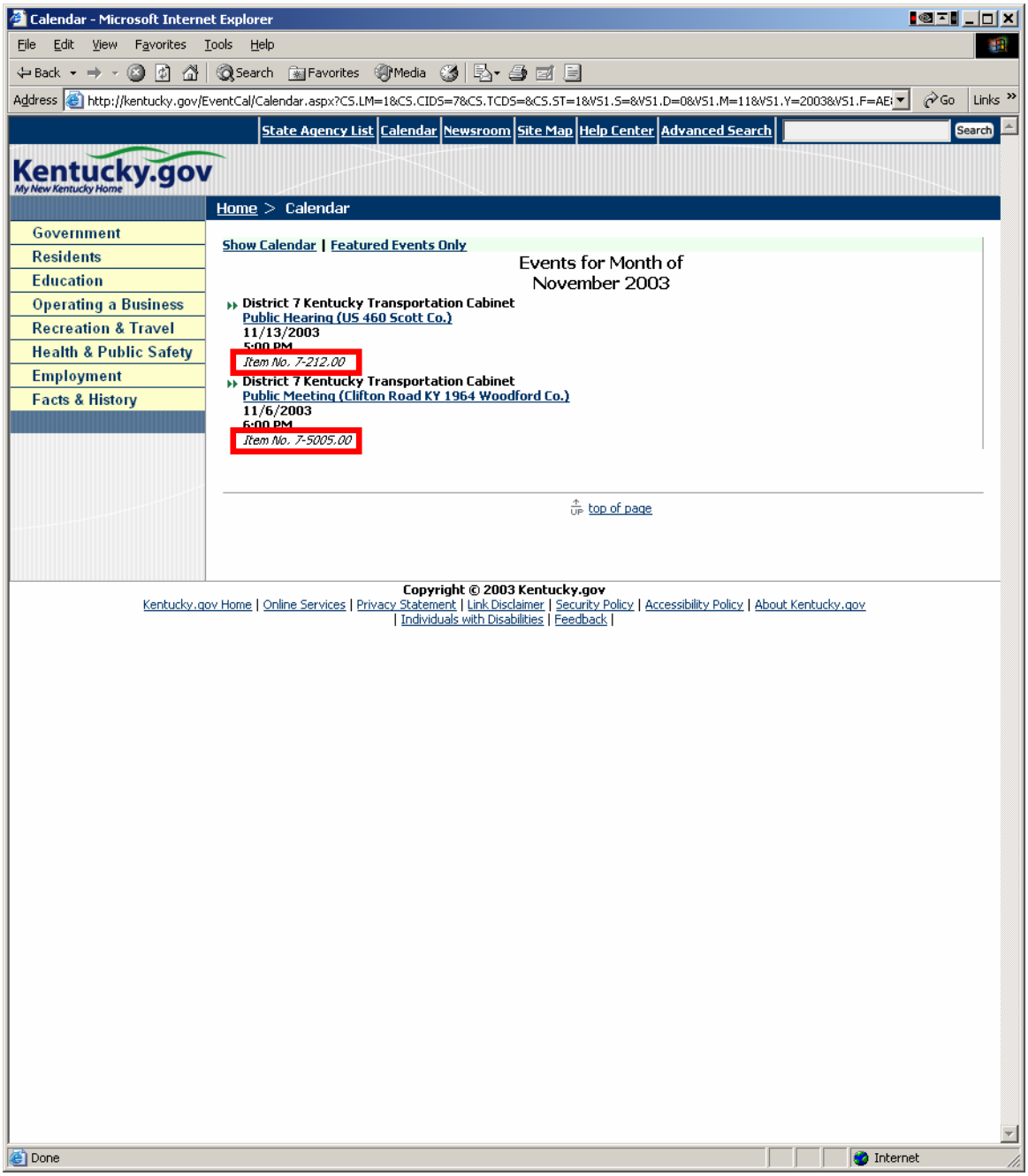
Internet

```
.calevent-body {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
        font-style: italic;
}
```

This style defines font settings for event content information as indicated below.




Calendar - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address http://kentucky.gov/EventCal/Calendar.aspx?CS.LM=1&CS.CIDS=7&CS.TCDS=&CS.ST=1&VS1.S=&VS1.D=0&VS1.M=11&VS1.Y=2003&VS1.F=AE
Go Links
State Agency List Calendar Newsroom Site Map Help Center Advanced Search
Search
Kentucky.gov
My New Kentucky Home
Home > Calendar
Government
Residents
Education
Operating a Business
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Health & Public Safety
Employment
Facts & History
Show Calendar | Featured Events Only
Events for Month of
November 2003
District 7 Kentucky Transportation Cabinet
Public Hearing (US 460 Scott Co.)
11/13/2003
5:00 PM
Item No. 7-212.00
District 7 Kentucky Transportation Cabinet
Public Meeting (Clifton Road KY 1964 Woodford Co.)
11/6/2003
6:00 PM
Item No. 7-5005.00
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Done
Internet

```
.calevent-status {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
        font-weight: bold;
        color: #cc0000;
        background-color: EEFFEE;
}
```

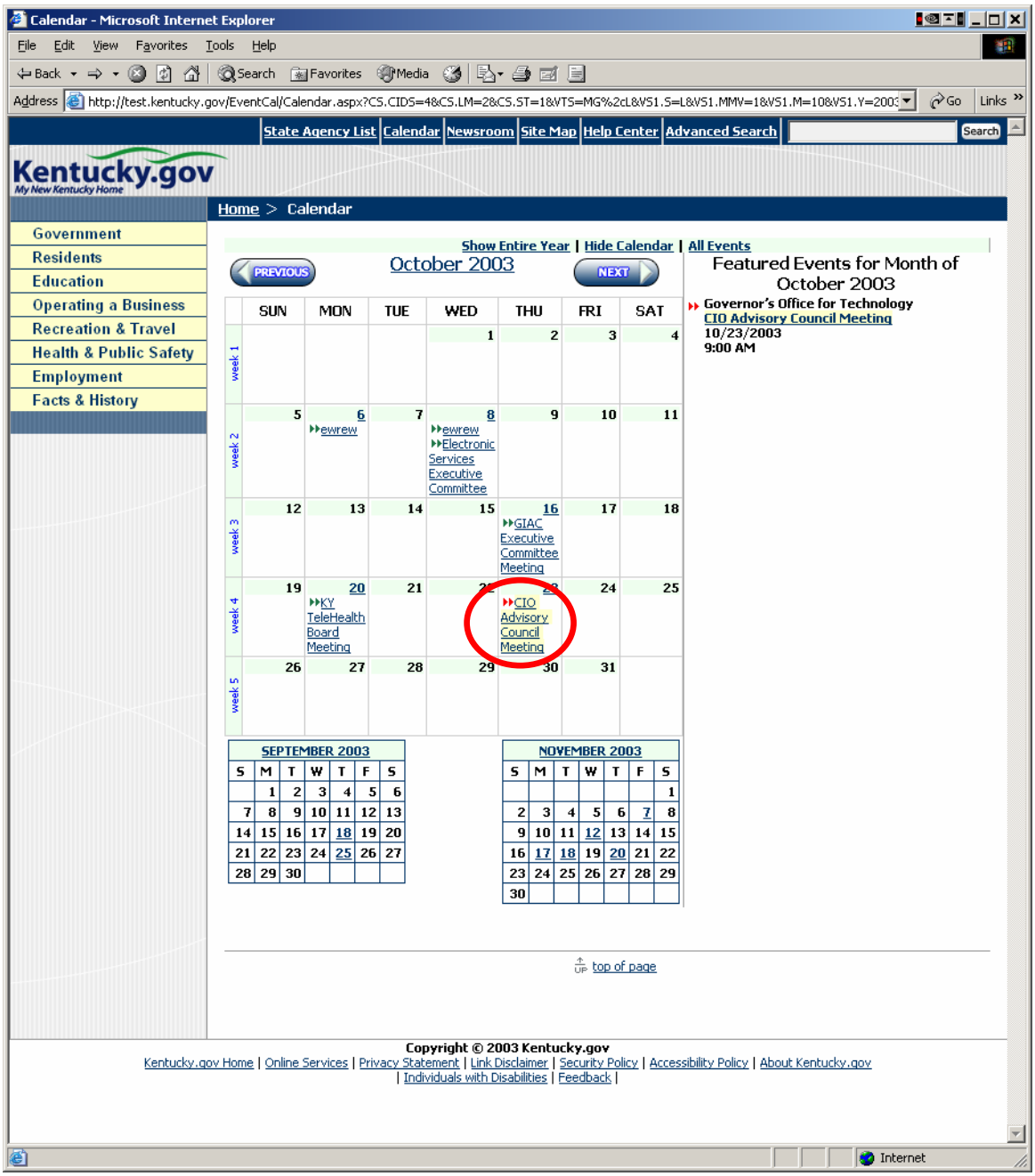
This style defines font settings for all event status change notifications.

```
.calevent-resrclink {
	font-family: Verdana, Arial, Helvetica, sans-serif;
	font-size: 8pt;
	font-weight: bold;
	border: none;
	text-decoration: underline;
	left: 5px;
}
```
This style is not currently in use.

```
.calevent-resrclink:hover {
	TEXT-DECORATION: underline;
	background-color: #EEFFEE;
}
```
This style is not currently in use.

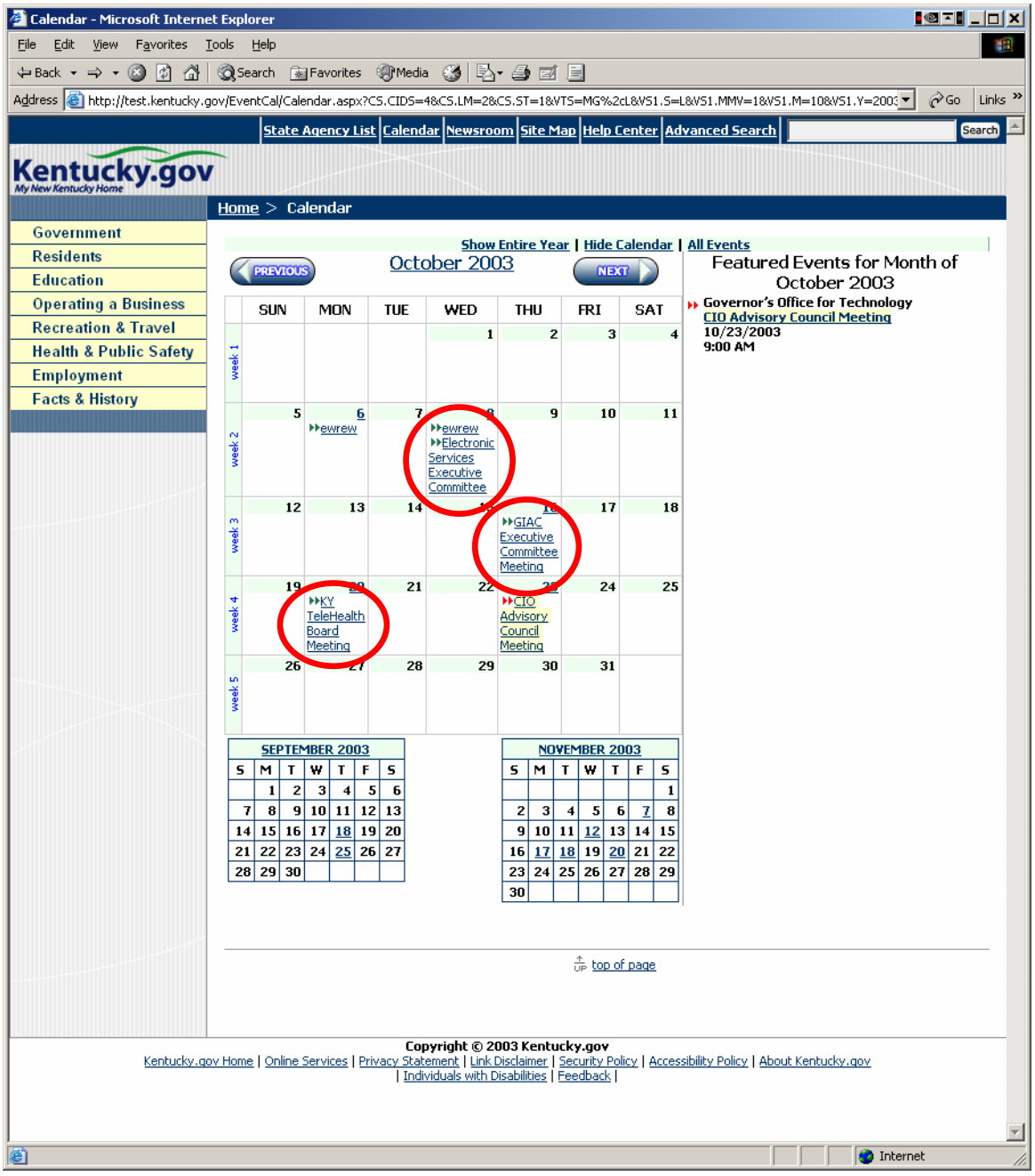
```
.calgridview-titlelinkDLX {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
        text-decoration: underline;
        background-color: #FFFFCC;
}
```

This style defines font settings and background color for Featured Event title links in the Calendar View.



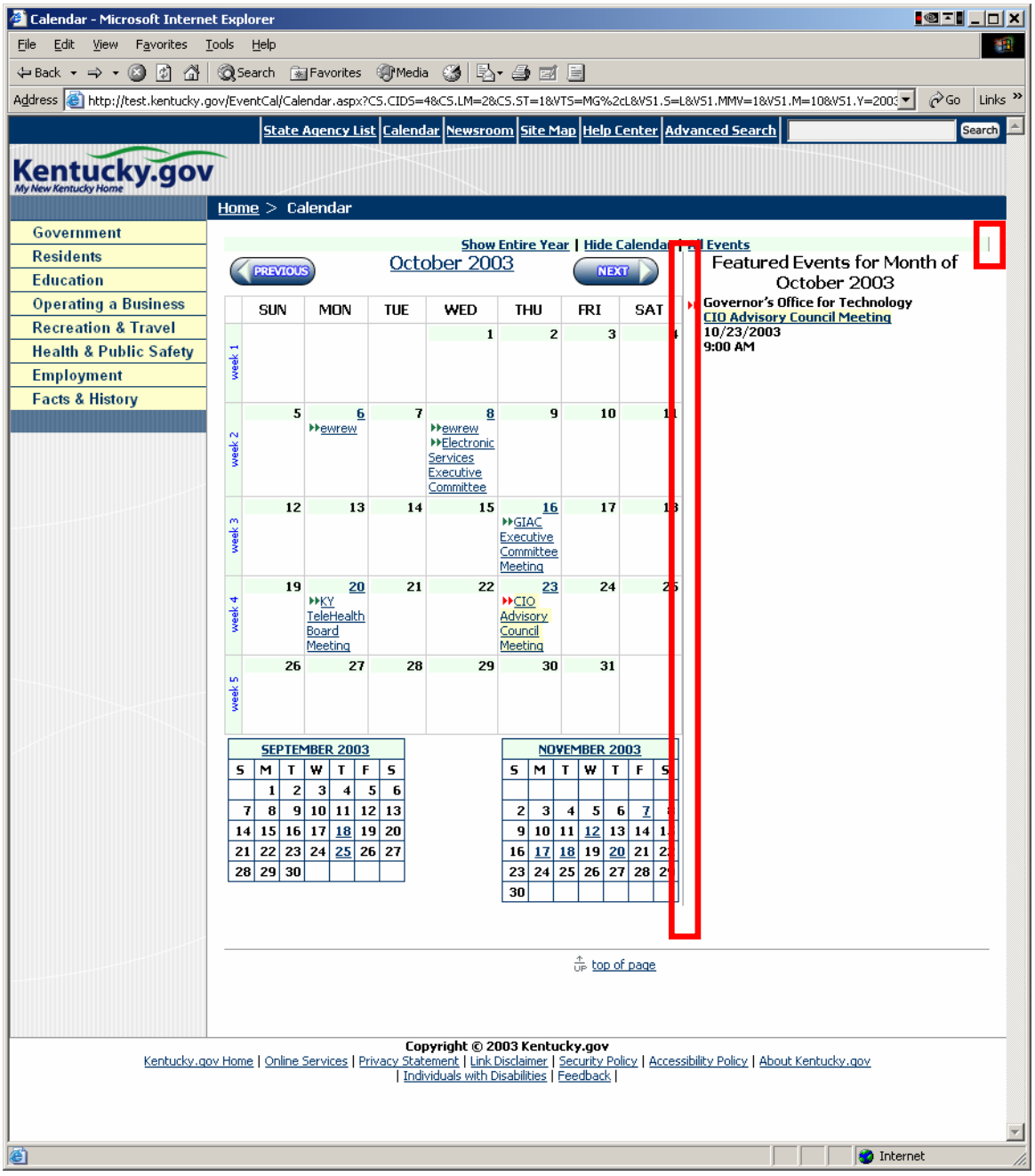
```
.calgridview-titlelink {
        font-family: Tahoma, Arial, Helvetica, sans-serif;
        font-size: 8pt;
        text-decoration: underline;
}
```

This style defines font settings for event title links in the Calendar View.



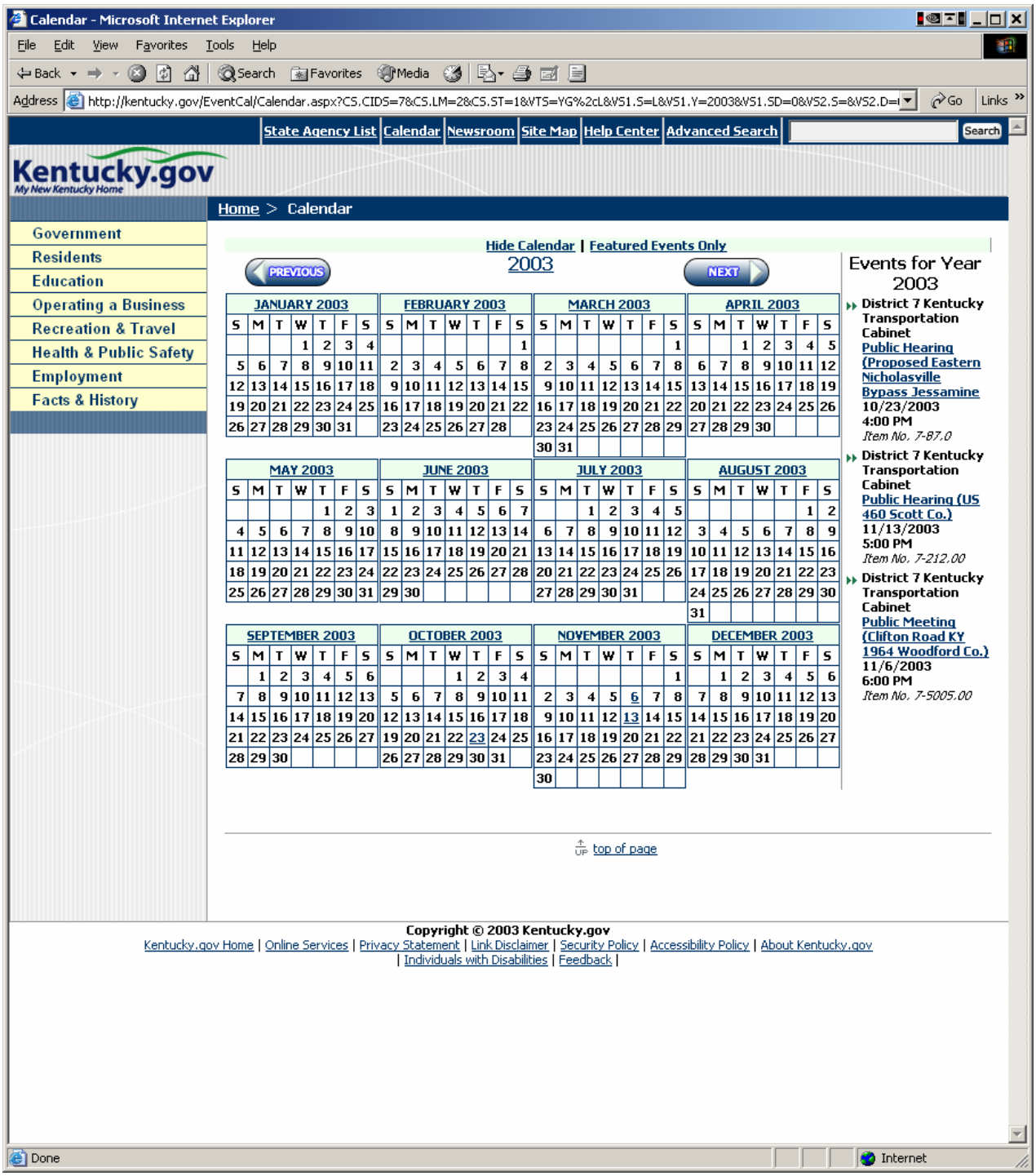
```
.verticalline {
        border-right-width: 1px;
        border-right-style: solid;
        border-right-color: #999999;
}
```

This style defines the attributes of the vertical line border found throughout the application.

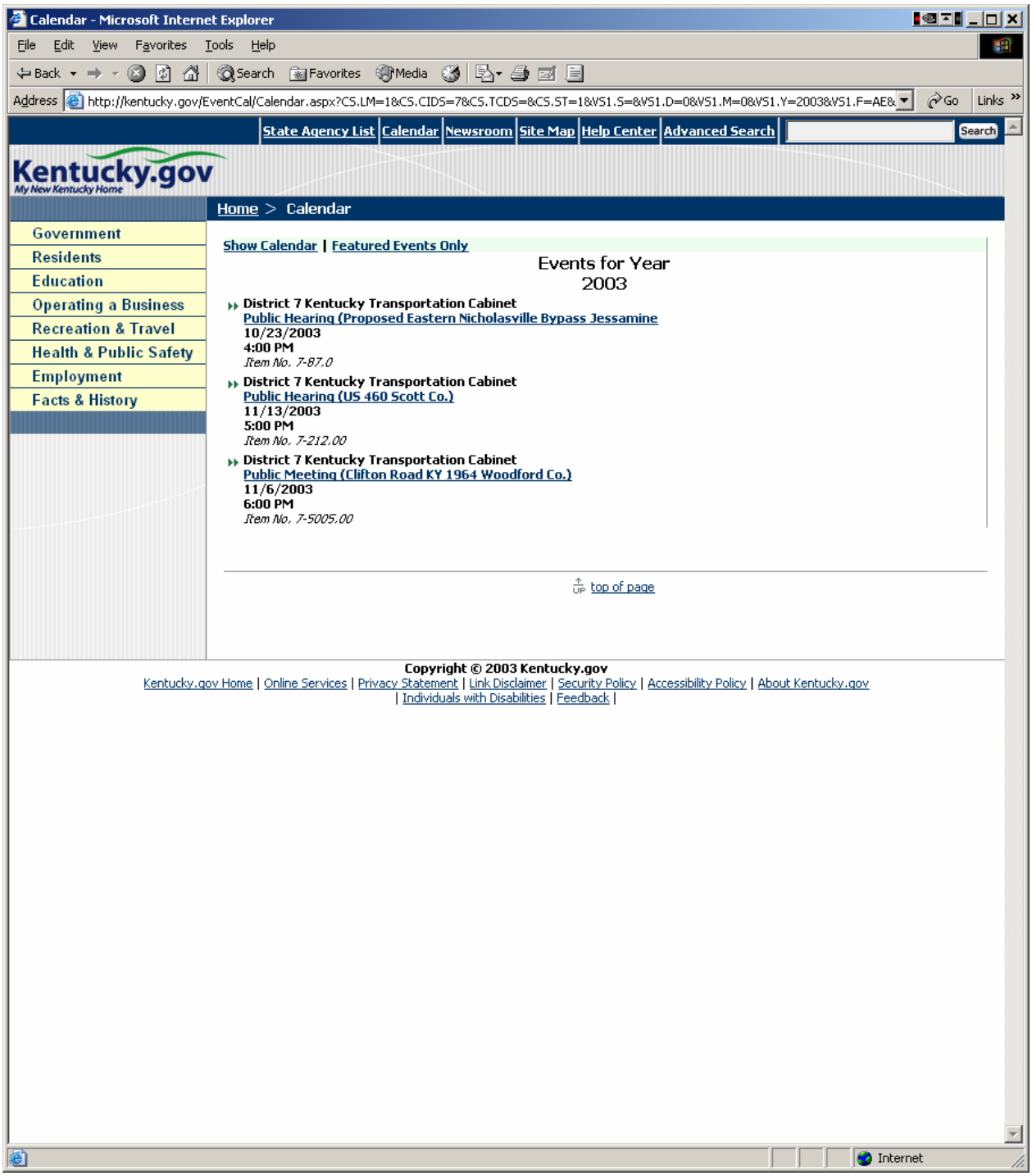


12.0 Calendar Screen Views

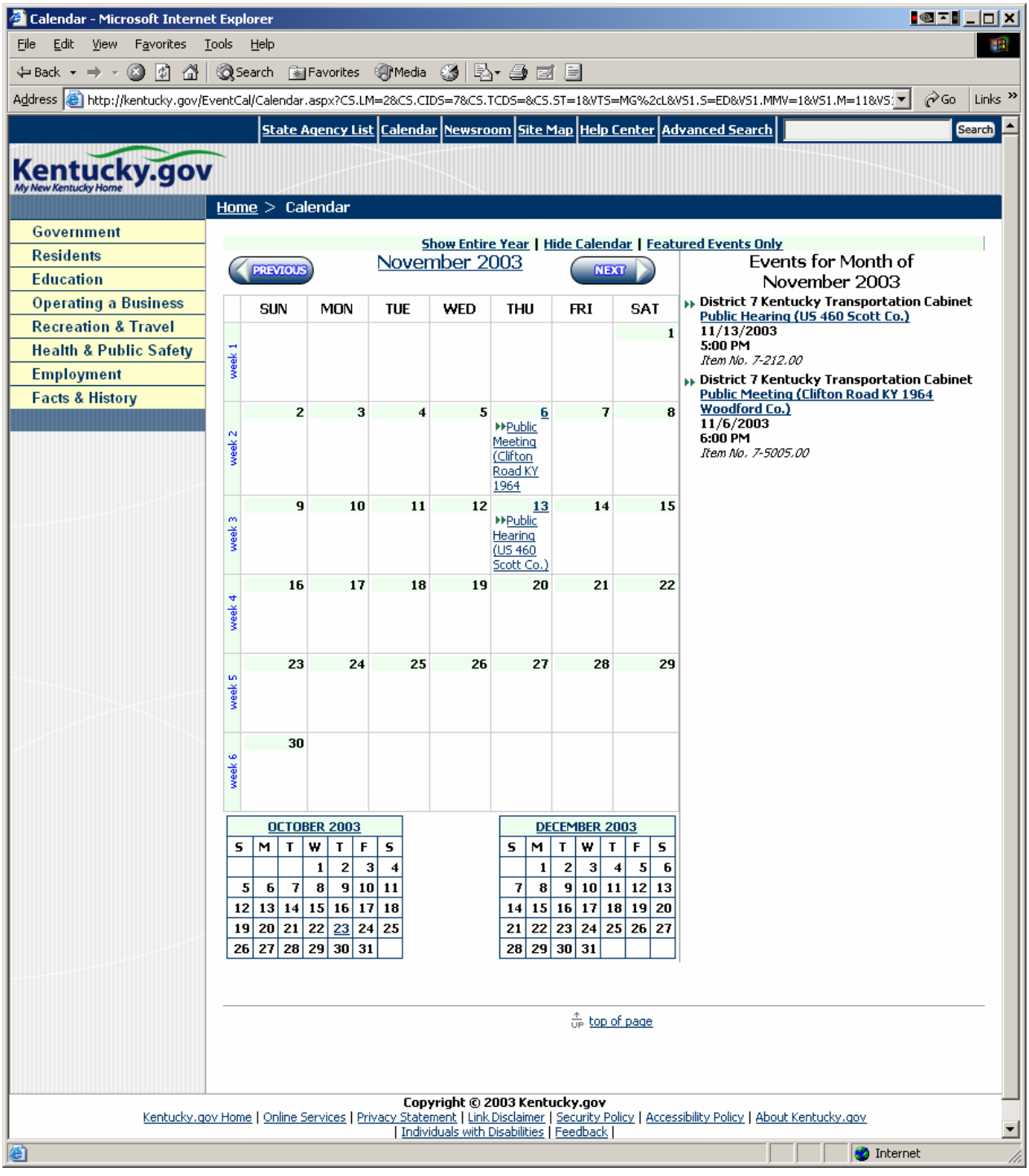
Year View



Yearly Events List Only



Month View


Calendar - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address http://kentucky.gov/EventCal/Calendar.aspx?CS.LM=2&CS.CIDS=7&CS.TCDS=&CS.ST=1&WTS=MG%2cL&VS1.S=ED&VS1.MMV=1&VS1.M=11&VS
Go Links
State Agency List | Calendar | Newsroom | Site Map | Help Center | Advanced Search
Search
Kentucky.gov
My New Kentucky Home
Government
Residents
Education
Operating a Business
Recreation & Travel
Health & Public Safety
Employment
Facts & History
Home > Calendar
Show Entire Year | Hide Calendar | Featured Events Only
PREVIOUS
November 2003
NEXT
SUN MON TUE WED THU FRI SAT
week 1 1
week 2 2 3 4 5 6 7 8
6 Public Meeting (Clifton Road KY 1964
week 3 9 10 11 12 13 14 15
13 Public Hearing (US 460 Scott Co.)
week 4 16 17 18 19 20 21 22
week 5 23 24 25 26 27 28 29
week 6 30
Events for Month of November 2003
District 7 Kentucky Transportation Cabinet
Public Hearing (US 460 Scott Co.)
11/13/2003
5:00 PM
Item No. 7-212.00
District 7 Kentucky Transportation Cabinet
Public Meeting (Clifton Road KY 1964 Woodford Co.)
11/6/2003
6:00 PM
Item No. 7-5005.00
OCTOBER 2003
S M T W T F S
1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31
DECEMBER 2003
S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31
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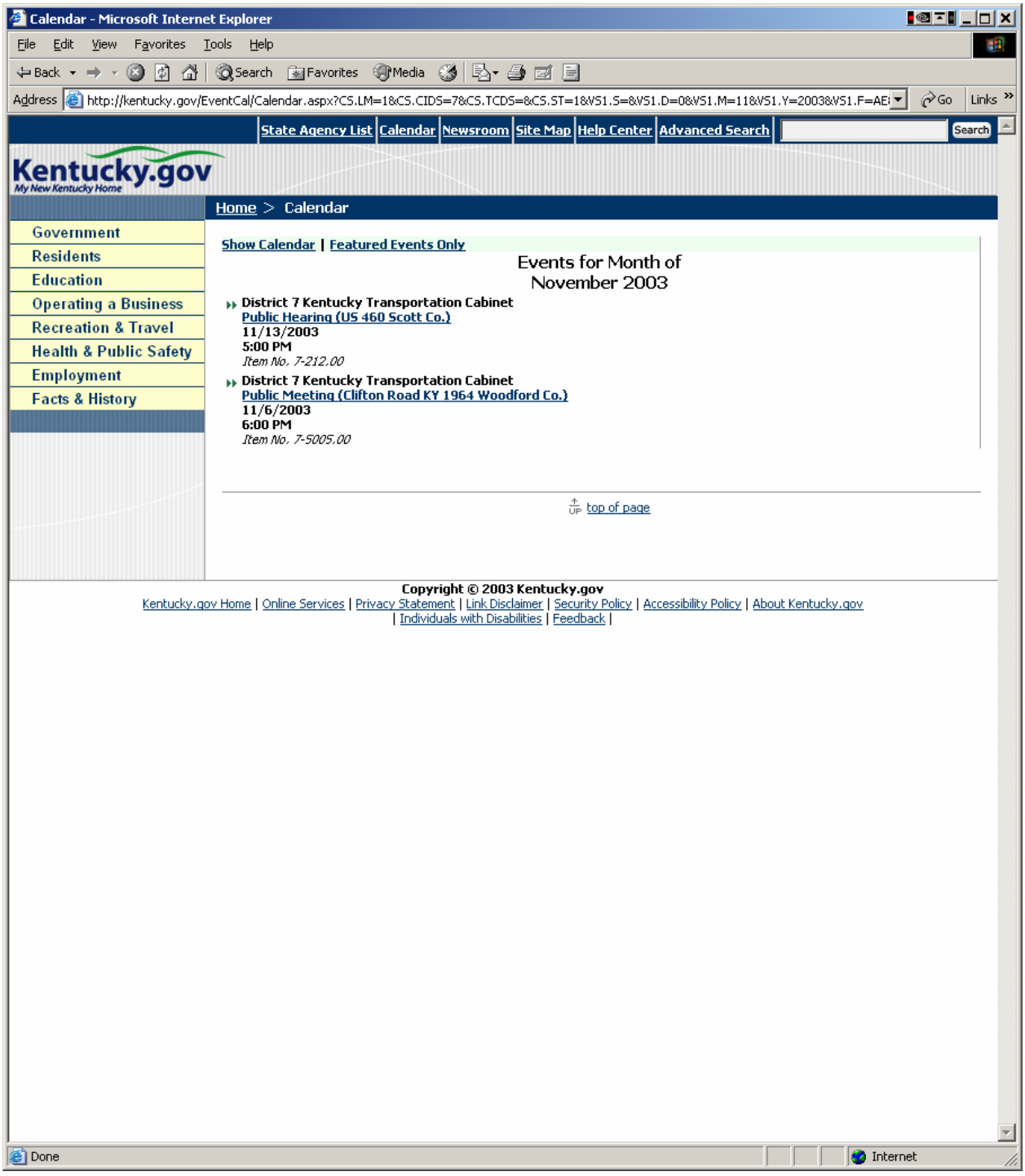
Monthly Events List Only



Week View

Calendar - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address http://kentucky.gov/EventCal/Calendar.aspx?CS.LM=2&CS.CIDS=7&CS.TCDS=&CS.ST=1&VTS=WG%2cL&VS1.S=L&VS1.D=2&VS1.M=11&VS1.Y=
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Education
Operating a Business
Recreation & Travel
Health & Public Safety
Employment
Facts & History
Show Entire Month | Show Entire Year | Hide Calendar | Featured Events Only
PREVIOUS
Week of November 02, 2003
NEXT
Sunday (November 02, 2003)
Monday (November 03, 2003)
Tuesday (November 04, 2003)
Wednesday (November 05, 2003)
Thursday (November 06, 2003)
Public Meeting (Clifton Road KY 1964
Friday (November 07, 2003)
Saturday (November 08, 2003)
Events for Week of November 02, 2003
District 7 Kentucky Transportation Cabinet
Public Meeting (Clifton Road KY 1964 Woodford Co.)
11/6/2003
6:00 PM
Item No. 7-5005.00
top of page
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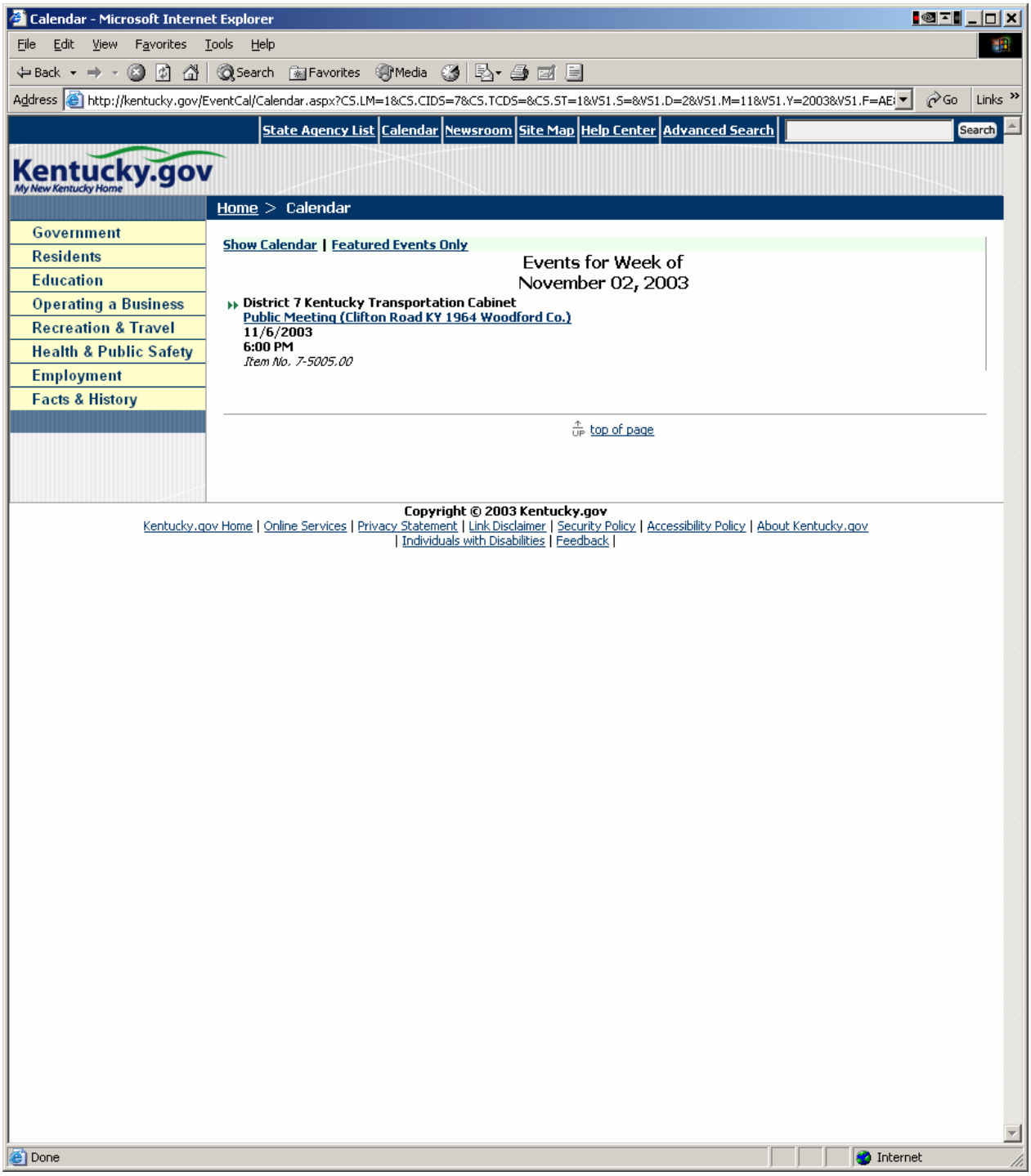
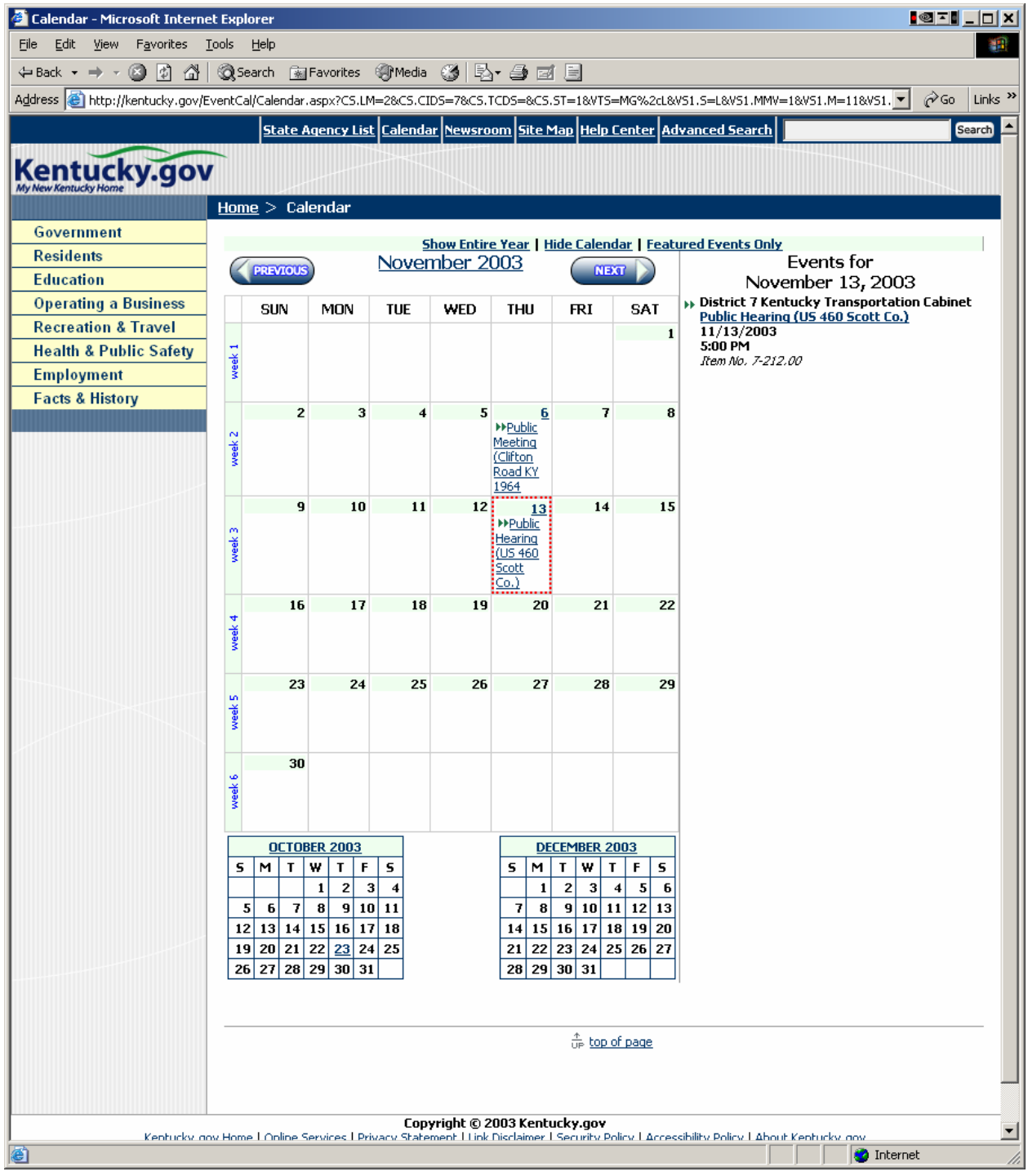
Done
Internet

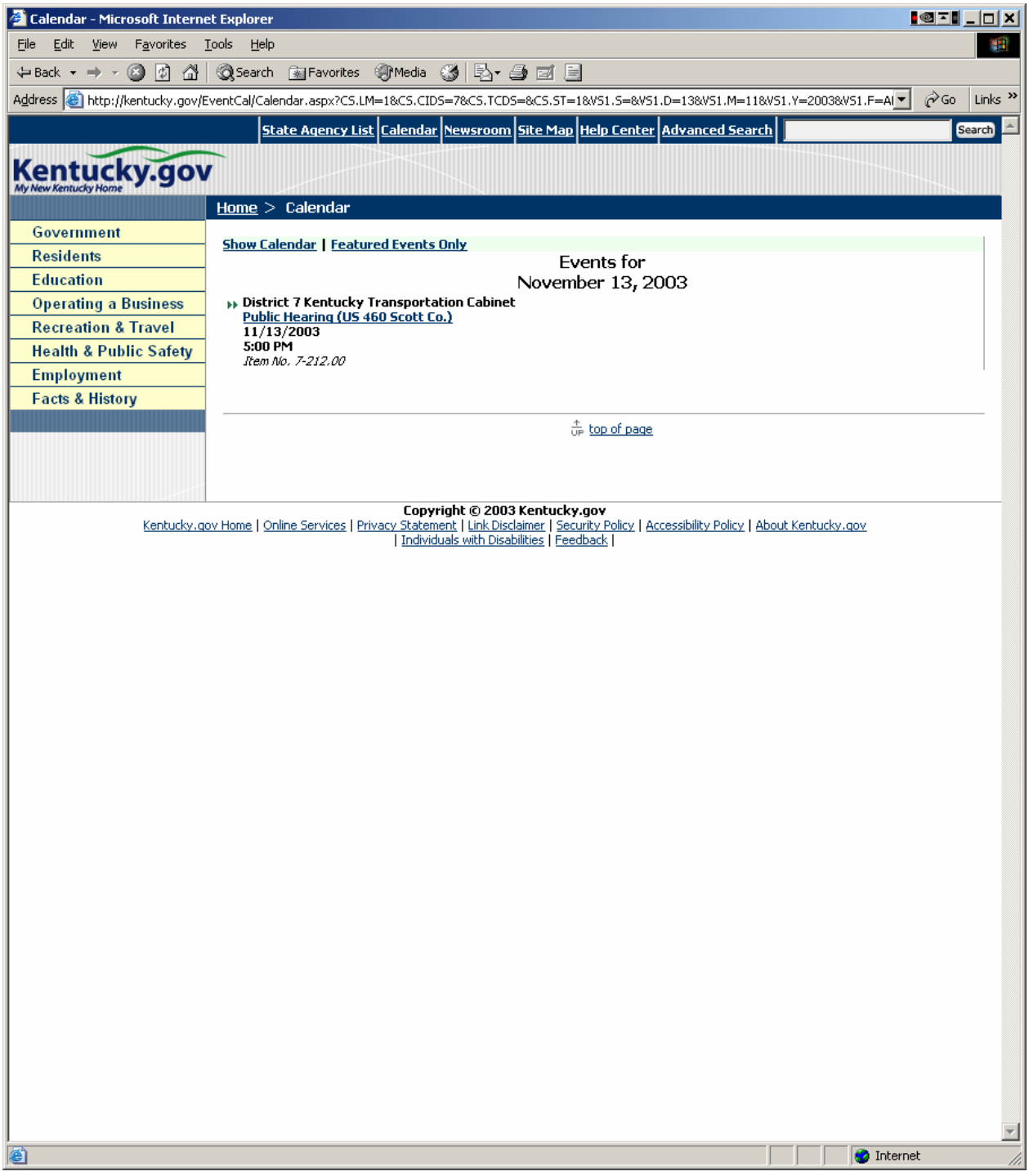
Weekly Events List Only



Selected Day View

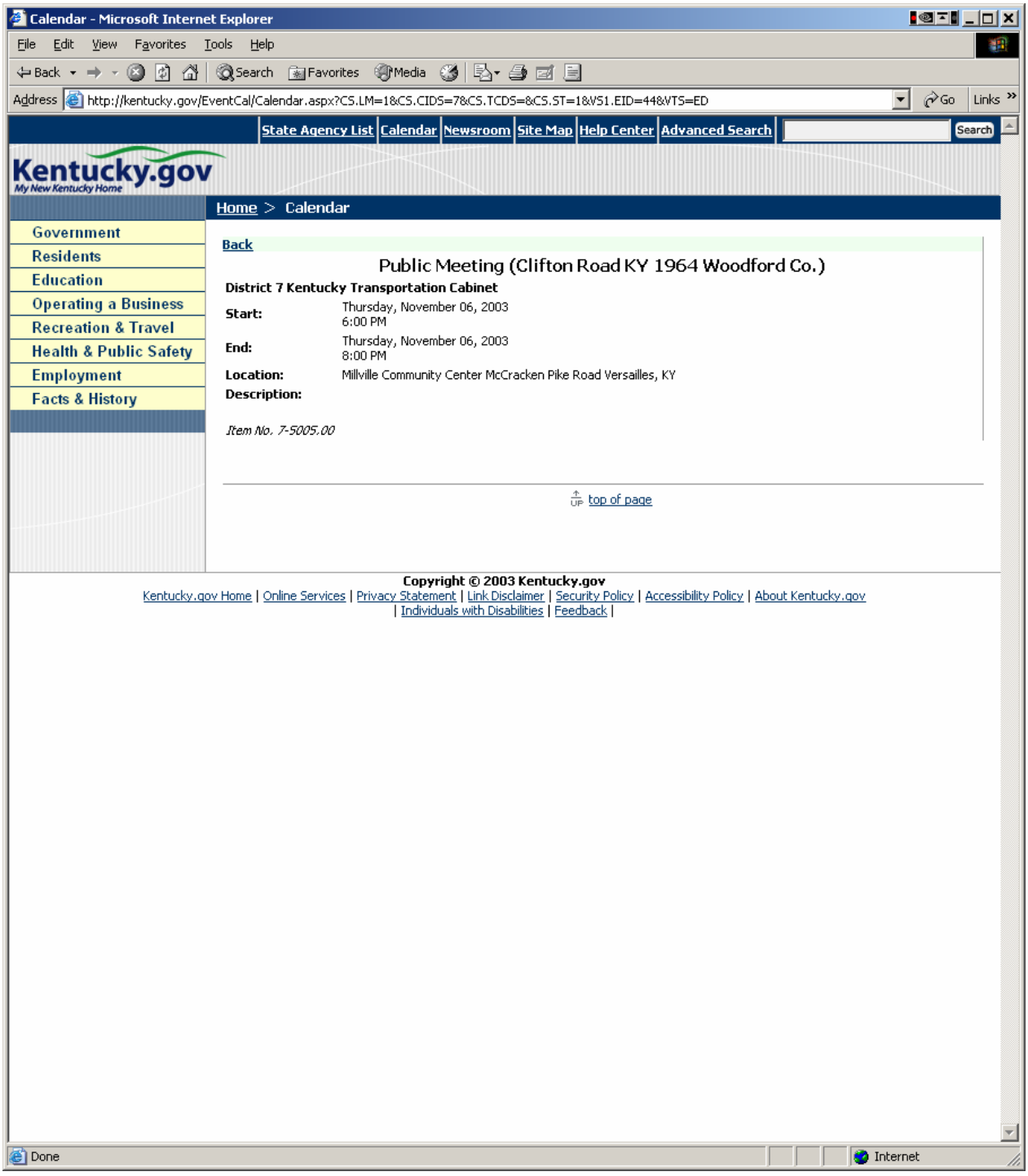


Selected Day's Events List Only

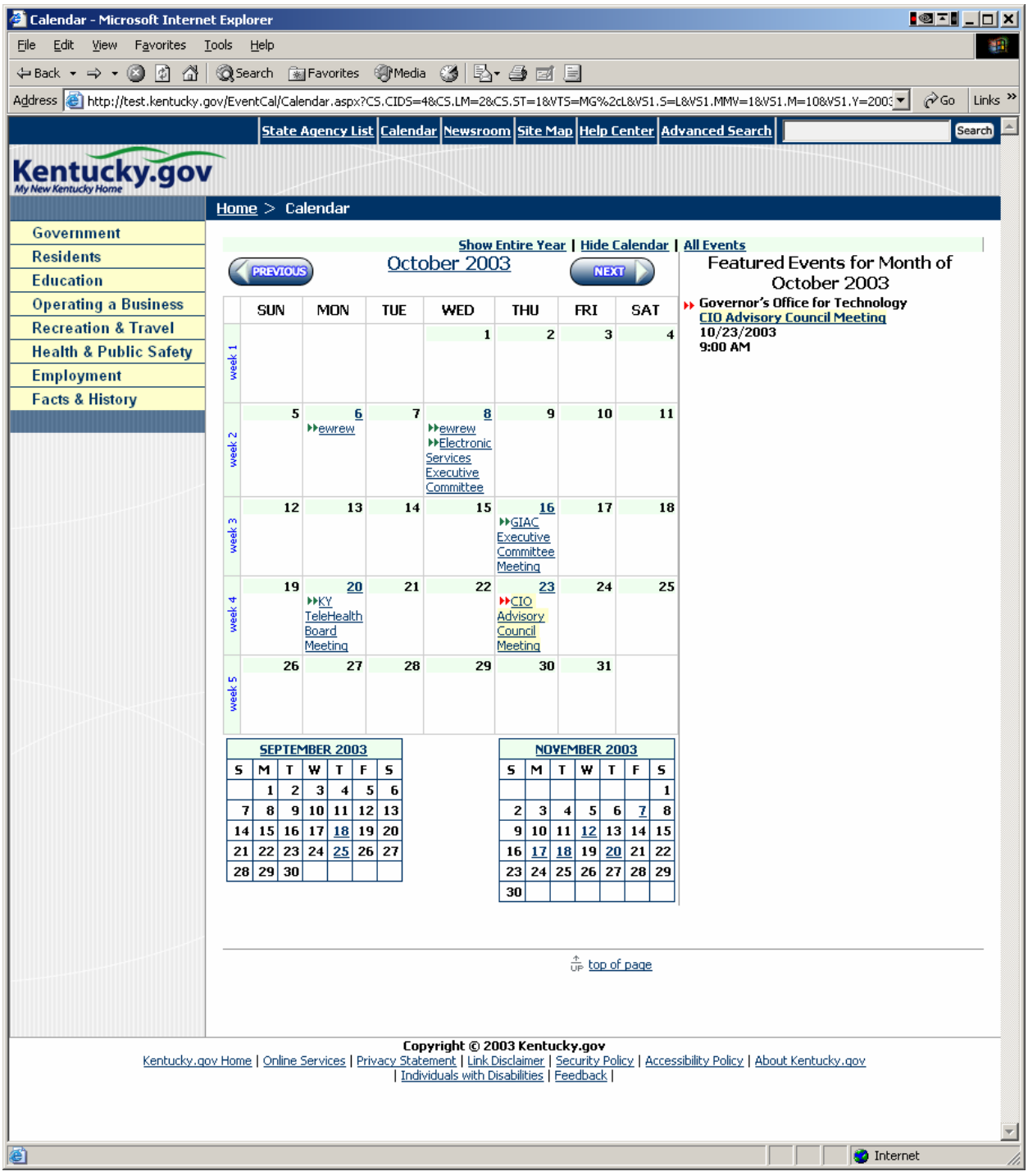


Event Details (Right Column)

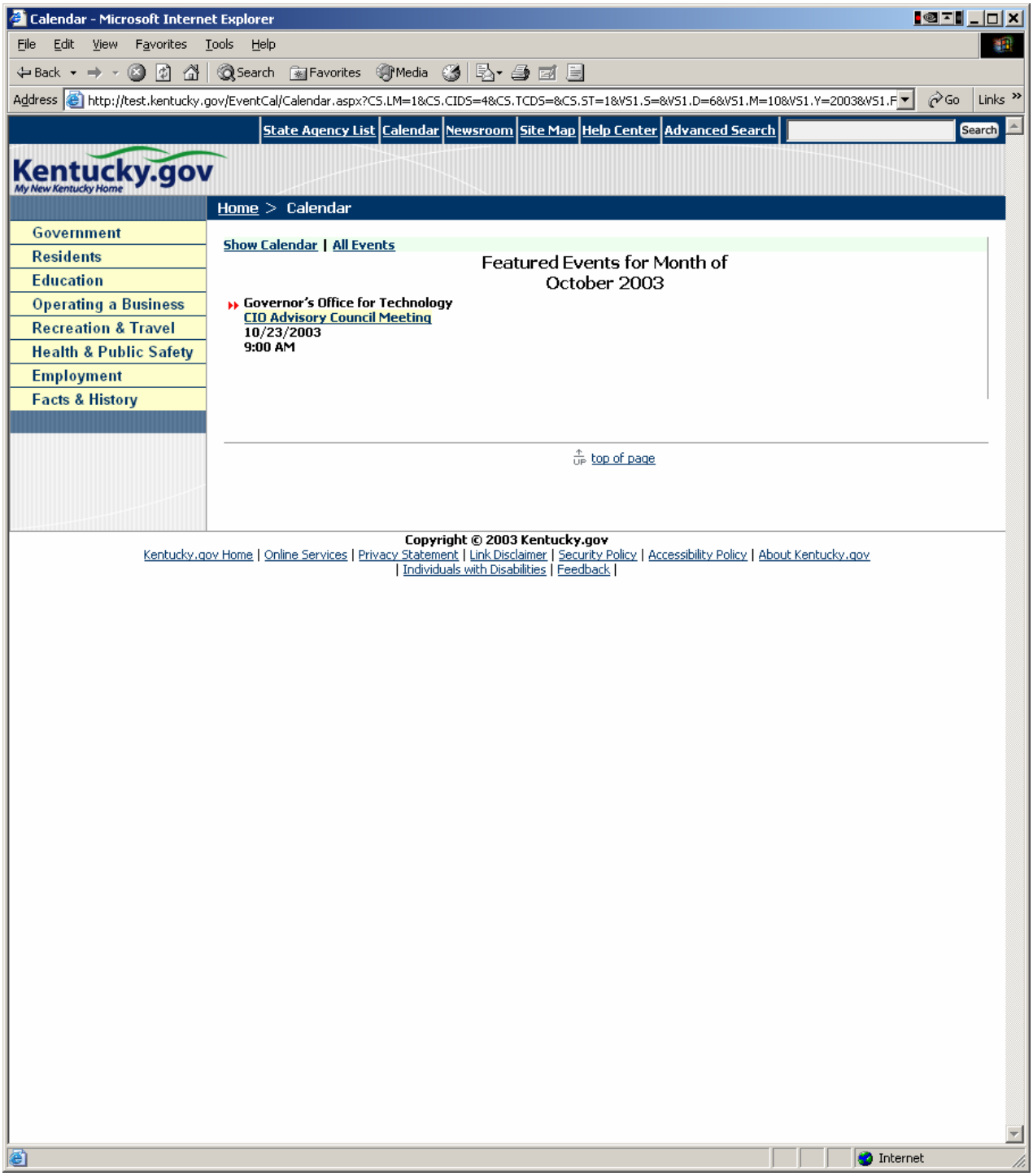
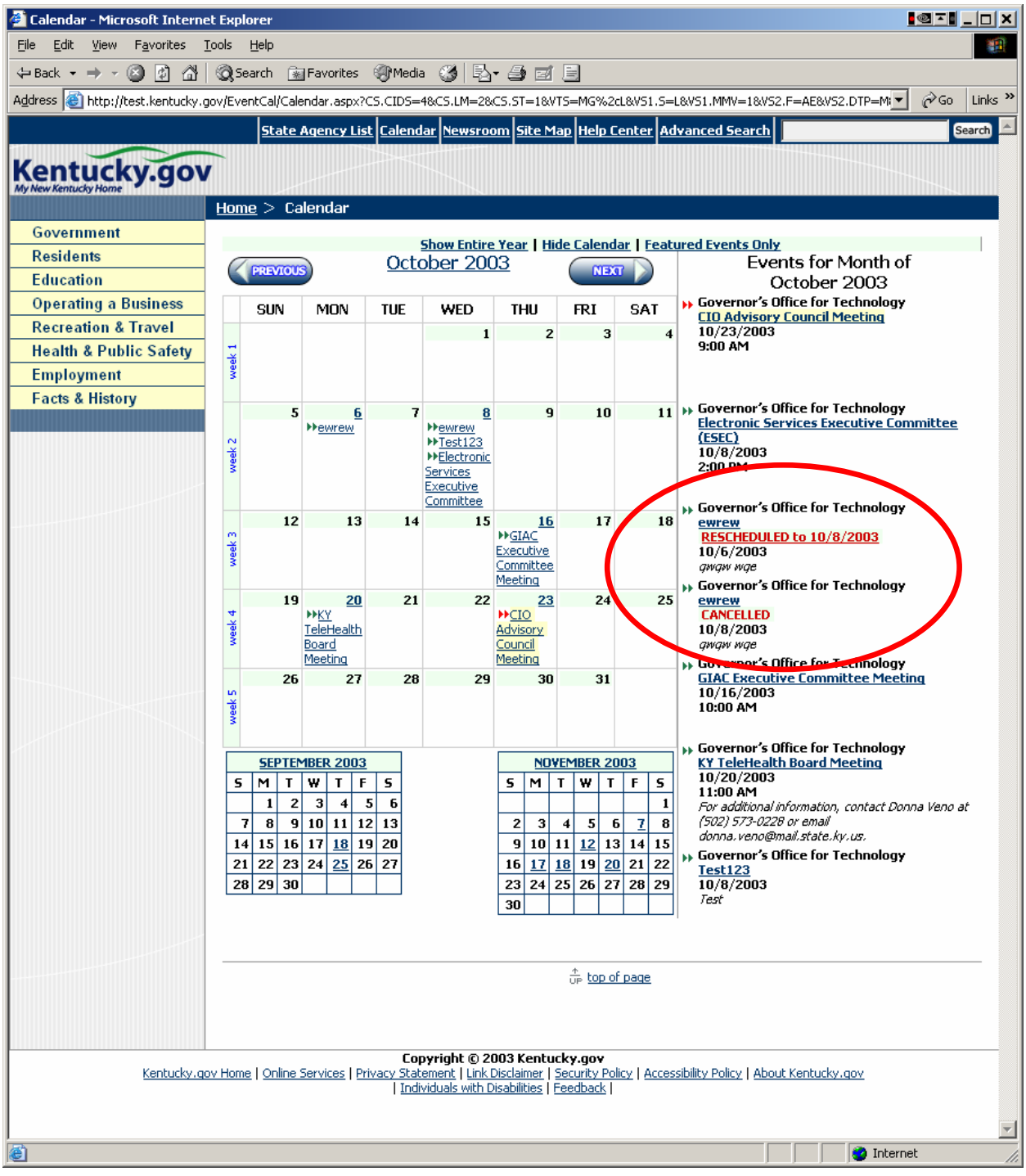
Event Details Only



Featured Event



Featured Event Only



Event Status Change (Rescheduled and Cancelled)